



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**SRI A. S. N. M. GOVERNMENT COLLEGE**

NEAR FIRE STATION,DODDIPATLA ROAD,EDLABAZAAR,PALAKOL,WEST  
GODAVARI,  
534260

[www.sriasnmgdcpalakol.ac.in](http://www.sriasnmgdcpalakol.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2023**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Educational Institutions are centres of learning. Sri A S N M Government College is one of the reputable institutions which was established as an affiliated college of Andhra University, Visakhapatnam from the academic year 1968-69 (vide G.O.M.SNO:1441/EDN dated 11./07/1968) with B.Sc, BA and BCom Programs at Under Graduate Level. Ever since its inception, the college has been catering to the wide range of academic needs of Palakol town and scores of its neighboring villages, bringing into reality the dream of value based education and skill development courses. The College is recognized by UGC under section 2(f) and 12 (B) of the UGC Act 1956 in the year 1968 and got eligibility to receive UGC grants. The College has received financial assistance from UGC up to 2019. The institution has appeared for assessment and accreditation by NAAC with B+ grade in 2006 (Cycle 1) and B grade in 2014 (Cycle 2). In 2007 College was identified as Nodal JKC centre to monitor the 15 Government Colleges JKC centres within the West Godavari District. Further in 2020 the college got recognized for its Quality Standards by ISO. In year 2021-22 (Present Year) a total of 999 students are pursuing their education and are mentored by 33 teaching staff.

The college was founded on August 15, 1968, in its present location, on 9.7 acres of land donated by Sri Addepalli Satyanarayana Murthy Garu, a well-known philanthropist and freedom fighter at the time. As a result, the college bears the name of its founder, Sri Addepalli Satyanarayana Murthy Government College. The College founding principal was Sri Annapragada Lakshminarayana. At first, B.A., B.Com, and B.Sc. were the streams available. After this, new programmes in B.Sc., B.Sc. (Aquaculture, Horticulture, DataScience), B.Com. (Computers), and B.A. (Functional Telugu, Computer Science) The college now offers 4 PG programmes and 14 UG programmes.

The college has been reinvesting in its academic and physical infrastructure. The college's vibrant and committed faculty gives their all to the student body while outfitting themselves with the necessary Technologies.

### Vision

“Emphasizing the importance of a flexible and multidisciplinary curriculum that prefers the students for the 21st century and promotes the students for the 21st Century and promotes the use of experiential and hands-on-learning methods to engage students and develop critical, creative and problem solving skills to combat the competitive academic environment”

### Mission

- To give equal emphasis on all subjects- Science, Social sciences, mathematics, Arts, languages, sports – with integration of vocational and skill Development in National Curricular Frame Work
- To promote knowledge and value based education through academic excellence and mould the students into good citizens of society.
- To make the students realize their potential and bring out the innate skills of creativity and leadership
- To promote academic exchange and strengthen academic – industry interfacing exploring technology

available to develop self- reliant individuals.

- Relentlessly pursue institutional effectiveness through Quality Assurance System

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- JKC (Competency building centre) focus on overall student development through CRT, Skill enhancement – upskill programmes & professional and advance technology short-term courses.
- Activities deployment of Language lab to offer communicative English through computer based language learning.
- Introduction of certificate of employment oriented courses of local needs.
- Dedicated efforts are being made to increase placement activities, capacity building programmes etc for students.
- Mentorship programme in which each student is paired with a teacher throughout their tenure at the college – foster deeper engagement with the institution.
- Inculcation of individual and institutional social responsibility directing all students service efforts to make meaningful impact through their Community Service Project (CSP) -integrated in the curriculum.
- Decentralized and participating governance.
- Organising extension and outreach programme by NSS & Departments.
- Transparency and efficiency in academic and administrative process enabled through e-governance / e-office.

### Institutional Weakness

- No Exclusive physical facilities for PG courses & Library to create an enhanced learning.
- Modernization & upgradation of laboratories with higher end equipment due to paucity of funds.
- The research output and funded res. Projects and Quality of publications.
- Revenue generation through consultancy services has been lacking.

### Institutional Opportunity

- To enhance level of academic engagement through collaborations, linkages with local industries, cooperate offices, Govt. Agencies, NGO's, Trusts, philanthropists etc by faculty members.
- The qualified and academically bright faculty can facilitate development of e-content and MOOCs.
- Entrepreneurship activities on campus are yet to be optimized.
- With the increasing no. of highly qualified, experienced and efficient faculty, ASNMC GC has the opportunity to organize high quality seminars, workshops, conferences and conduct market oriented certificate, diploma programmes in partnership with eminent institutions at state & national levels.
- Utilization of digitized equipment for T.L process by faculty to create an effective learning environment.
- Consistent efforts are made to tap the potential of our distinguished alumni that can act as a priceless resource for contributing significantly for the development of college.

## Institutional Challenge

- Inculcation of strong research interest among faculty & PG students.
- Fund mobilization for the department of the institution from local community, industry etc.
- Competition for students in job market from institution offering professional degrees.
- With rapid changes taking place in all domains, quick adoption of such changes into the curriculum in this rurally located autonomous institution.
- High enrolment in MOOCs courses by staff and students.
- Benchmarking and quality consciousness for continuous growth and development.
- ASNM GC has to large no of students who are first generation learners and also hail from low income backgrounds.
- Transfer of faculty, posting potential, well qualified faculty for autonomous colleges in a Govt. system has been major challenge for the last 25 years by Govt. of AP.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

Sri ASNM Government College, Palakol is offering 14 UG and 4 PG Programmes. Curricular aspects of these programmes are governed by regulatory bodies- APSCHE and affiliating University. The academic calendar includes departmental activities, internal tests and organizing co-curricular activities, days of celebration, etc..

The institutional academic calendar is prepared keeping in view of the departmental action plans and the central government holidays. It is presented before the staff council for approval and further approval in academic council with necessary modifications if required. Institutional academic calendar is uploaded in the college website for easy access by the students. All the teachers maintain teaching plans and teaching diaries. Additional inputs relevant to the prescribed curriculum are utilized and provided to the students to enrich their learning experiences. Stated programme and course outcomes are informed to the students. Curriculum is enriched by Add on and Certificate Courses. Every year, a thorough revision has been made on curriculum of each course. Necessary modification of existing modules, and introducing new modules has been taken up with the active discussion of subject experts during the BOS meetings. The course outcomes of each unit is being looked into on-line with NEP-2020 initiatives and mapped to POs and performance of students in the course concerned. The choice based credit system implemented by the institution provides ample scope for academic flexibility to the prime stakeholders by considering their choice of Electives from the prescribed clusters. The internal mid exams for both odd and even semesters are planned and conducted as proposed in the calendar. The evaluated answer sheets are given to students for self examination. Grievances, if any, are addressed promptly. Crosscutting issues such as Environmental concerns, gender issues, ICT, etc are an integrated part of the curriculum. The students are involved in a number of activities to inculcate these values. Feedback on curricular aspects and the practicing teaching faculty, received from the stakeholders is analyzed and identified pertinent aspects are considered and necessary action is initiated. Online feedback forms and action taken report are available on institutional website.

### Teaching-learning and Evaluation

The candidates who aspire to seek admissions in the institution are provided information through the college

website. Extensive publicity is given by utilizing electronic and print media. Admissions are made as per the reservation policy of the state government. From the academic year 2020-21 onwards online admission process has been initiated through OAMDC of AP.

After the admission process, students are categorized according to their academic performance. . The learner centric methods such as participatory learning, group discussions, debates, quizzes, language activities, role plays, peer teaching, JAM sessions, assignments, project works, etc are adopted. Slow learners are helped through Remedial Classes. Students participate in extra-curricular and extension activities. Charts and models are displayed in science laboratories to assist in understanding conceptual knowledge. Effective delivery of curriculum is ensured through both offline and online academic resources. Digital tools such as Open LMS Portals, Zoom Sessions, Google Classrooms, online quizzes and PPTs are used. IQAC arranges training for effective utilization of LMS. Faculty explore the teaching learning methods broadly - experiential, participative and problem solving methods comprising varied methods as per the instruction of module. All faculty use ICT method especially blended learning for effective T-L Process. Mentoring system is meticulously planned and used for student guidance and counseling

Academic activities of the college strictly adhere to the academic calendar covering internal tests, vacations and examinations. The College ensures completion of syllabus and transparency in the conduct of examinations and evaluation process. Results of Internal exams are declared within one week of completion of examinations and SEE with in 12 days from the last examination.

The average teaching experience of the faculty is **9.1** years and their percentage having Ph.D. Degree is **18**. The student mentor ratio is **25.61**. During the assessment period **342** students completed Certificate and Add On courses. Stated COs, POs and PSOs are placed on the website. Direct evaluation of attainment of these outcomes is based on students' performance in End Semester Exams whereas indirect evaluation is based on student progression to higher education and achieving placements. The average pass percentage of the outgoing students is **80.4**.

### **Research, Innovations and Extension**

In order to promote research culture among faculty and students the institution has established an advisory committee. **25** percent of faculty has PhD and Two of the faculty members are actively supervising a Ph.D. research thesis. During the last five years four of the faculty members have been conferred with Ph. D degrees. 16 research articles authored by faculty have been published in recognized and UGC approved national and international journals. There is a culture of encouraging the faculty to participate in UGC sponsored National Seminars, Workshops and conferences and publish papers for sharing their innovative ideas. Institution organized two UGC sponsored National Seminars. Science laboratories with required infrastructure and equipment are made available .Faculty of the institution organised in 172 extension activities conducted through NSS, WEC, Eco Club, RRC and YRC and 65 collaborative academic activities in FIVE years. Students show active interest in participating in sports and cultural activities.

With an intention to facilitate the creation and transfer of knowledge, sharing academic resources and to expand the horizons of learning experience for students, the institution has entered into linkages, collaborations and memorandums of understanding with various government and non government agencies, organizations and academic institutions. There are 23 MOUs and 21 Academic Collaborations during the last 5 years. Botanical garden, a variety of medicinal and other rare plants kindle research aptitude among Life Science students.

The institute has a well established library with membership in N-List and INFLIBNET which provides access to e-Resources national and international research journals, articles, doctoral thesis and other literary e-Resources for academic research, UGC peer reviewed journals and SCOPUS Indexed journals.

### **Infrastructure and Learning Resources**

The Sri ASNM Government College, Palakol owns 9.7 Acres of land. Institution has two blocks, one for Arts, Commerce, and the other one for Sciences, Library and Administration. There are total number of 19 classrooms, 1 Virtual Class Room, 3 Digital Class Rooms, 7 ICT enabled Class Rooms. . There are 3 Computer Labs, 5 Science Labs and an open Auditorium. Student computer ratio is 1:9 Wi-Fi connectivity with 100 mbps bandwidth access is provided. All the classrooms are well connected by Public Access System. There are separate rooms for IQAC, Examination Cell, NSS, WEC, IIC, Research cell, etc.

The Science Laboratories have adequate infrastructural facilities and equipment on par with the practicum of course concerned. The Institution has adequate ICT infrastructure, LCD projectors for classrooms instruction, virtual and digital classrooms, LMS, media centre, etc.

Library is an important learning resource automated with LMS- SOUL 3D Software and has reprographic facility, 30,000 volumes and research journals and magazines are available. It has an active membership of N List and INFLIBNET. All departments have their own departmental libraries. There are well maintained spaces for Gym organizing sports and cultural activities. The institution has sufficient resources to upgrade and maintain the available infrastructure in the campus. There is an adequate expenditure has been incurred on physical and academic infrastructure maintenance and maintained the Institution as per statutes.

Entire furniture of classrooms has been repainted under NADU NEDU scheme. Toilet blocks have sufficient water supply and are kept very clean and hygienic. There are separate washrooms for male and female faculty. One RO plant is installed. A solar energy plant is installed to conserve the conventional source of energy. Entire campus is encompassed within a boundary wall and an entrance arch. There is a lush green cover, Botanical Garden, Green House, Vermin compost Pit, Rain Harvesting Pit, Percolation Pits and Roof Water Harvesting Structures, etc.

### **Student Support and Progression**

Sri ASNM Government College, Palakol provides an environment which promotes students' holistic development. This concern is reflected in the academic, emotional, psychological and financial assistance provided to them to achieve their aspirations. Students' progression in both academic and professional aspects is taken care of by the establishment of student support services such as Career Guidance Cell, JKC, WEC, Alumni Association, NSS, Discipline committee, etc which cater to their specific needs.

Personality development and career counseling programmes are organized. There is well equipped library with access to e-resources. Campus recruitment drives are organized to give an opportunity to students to secure placement. Placement and progression record has been on a rising trend during the last five years. The JKC is identified as capacity building centre conducting CRT, placement drives, short term on modern technology, interview skills etc. Value based education is imparted through the value added courses such as HVPE, Leadership Education and EE. Certificate courses are offered to enrich students' academic and skill oriented experience. Grievances if any are promptly addressed by Grievance Redressal Cell. All of our students are

availing themselves of government and non-government scholarships. Students are encouraged not only to excel in examinations but also to participate in sports, cultural and extension activities. They have won awards for their excellent performance in these fields. Physical well being of the students is ensured by involving them in yoga and martial arts. Environmental stewardship is inculcated by green initiatives of the Eco Club. Disable Friendliness is ensured on the campus. Ward Counseling system takes care of academic, psychological counselling to all the students. Students either with health problems or irregular students along with their parents are counseled. Feedback is taken from the students about various support services so as to improve them further. All kinds of students grievances are attended promptly within 2-3 days in time. Various student council activities have been carried out inculcating leadership qualities, emotional attachment with the institution etc., Adequate support has been rendered by alumni in organizing Golden Jubilee function and institutional development activities

### **Governance, Leadership and Management**

The institution's vision, mission and objectives are educating, empowering and liberating the students. The governing body strives to achieve this goal by taking initiatives for holistic development of the students. The staff council chaired by the Principal is the apex body at college level to make resolutions. This participative decision making aims at attaining the core objectives of the institution. For effective governance and management the policy of decentralization of administration is adopted by forming different committees which design and implement strategies. IQAC's policy of obtaining feedback ensures the interest of stakeholders. Academic and financial audits are initiated to improve and sustain academic and administrative quality. Financial transparency is ensured by proper maintenance of records. E-Governance is employed in all administrative activities involving admissions, examinations and scholarships. The process of implementing e-office is in progress. All the vacancies are filled as per government norms. Faculty empowerment strategies and welfare schemes are made available to both faculty and administrative staff. Teachers are encouraged to participate in orientation and refresher courses to update themselves.

Faculty submits an annual self appraisal report by IQAC is evaluated and forwarded to CCE. The score obtained is considered in Career Advancement Scheme. IQAC has organised various faculty development training and orientation programmes to train faculty in the use of ICT and NAAC process. Recommendations of the NAAC Peer Team have been successfully implemented and the performance levels of institution have further improved.

### **Institutional Values and Best Practices**

The institution aims at achieving overall development of students. Every measure is taken to offer safety and security by appointing day and night watchmen. Divyangjan friendliness is ensured by establishing ramps, railings, availability of crutches and a wheelchair, and provision of scribes. Discipline is implemented in the campus by strict adherence to the code of conduct. The values adhered to by the institution aim at promoting ethical, social, cultural and environmental consciousness. The foundation courses are an integral part of the regular curriculum. Students are encouraged not only to excel in academics but also in cultural and sports activities. One of our best practices is adoption of two villages. NSS and RRC Units visit these villages frequently and conduct community service activities. In order to instill the concept of equality and uniformity among the students, institution has prescribed a uniform dress code. National and international commemorative

days and festivals are celebrated to promote inclusiveness, tolerance, patriotism and harmony. WEC organizes programmes to promote gender equality and create awareness about gender issues. Eco Club ardently plans and executes plantation activities and disseminates knowledge about environmental issues. Institutional sensitiveness towards the climatic changes has resulted in the maintaining of Vermin Compost Unit, Rain Harvesting Pits, Roof Water Harvesting Structures and Percolation Pits. Botanical garden is nurtured which houses varieties of medicinal, ornamental and aquatic plants. Solid and Liquid Waste Management are given prominence. Solar Power Plant is installed to generate energy and transfer it to power grid. One of the best practices identified as "Social Responsibility and Community engagement. Another best practice is Green Practices and Environmental Protection. Students enthusiastically participate in all activities related to community engagement. The institutional distinctiveness is employing strategies to achieve its vision of empowering the students in all respects by constantly striving to achieve their holistic development.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SRI A. S. N. M. GOVERNMENT COLLEGE
Address	Near Fire Station,Doddipatla Road,Edlabazaar,Palakol,West Godavari,
City	PALAKOL
State	Andhra Pradesh
Pin	534260
Website	<a href="http://www.sriasnmgdcpalakol.ac.in">www.sriasnmgdcpalakol.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	T. Raja Rajeswari	08814-229069	9441064063	-	sriasnmgdc@gmail .com
IQAC / CIQA coordinator	G.srinivasara o	08814-226880	6305268681	-	gubbalaphysics200 4@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	15-08-1968

Date of grant of 'Autonomy' to the College by UGC		06-06-2015		
<b>University to which the college is affiliated</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Andhra Pradesh	Adikavi Nannaya University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	15-08-1968	<a href="#">View Document</a>		
12B of UGC	15-08-1968	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Near Fire Station,Doddipatla Road,Edlabazaar,Palakol,West Godavari,	Rural	9.7	39254.5

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Arts	36	Intermediate or equivalent	English	30	0
UG	BA,Arts	36	Intermediate or equivalent	English	60	15
UG	BA,Arts	36	Intermediate or equivalent	English	30	0
UG	BCom,Commerce	36	Intermediate or equivalent	English	100	57
UG	BBA,Commerce	36	Intermediate or equivalent	English	60	0
UG	BCom,Commerce	36	Intermediate or equivalent	English	60	29
UG	BSc,Sciences	36	Intermediate or equivalent	English	30	9
UG	BSc,Sciences	36	Intermediate or equivalent	English	30	0
UG	BSc,Sciences	36	Intermediate or equivalent	English	30	0
UG	BSc,Sciences	36	Intermediate or equivalent	English	30	13
UG	BSc,Sciences	36	Intermediate or equivalent	English	40	16
UG	BSc,Sciences	36	Intermediate or equivalent	English	30	22
UG	BSc,Sciences	36	Intermediate or equivalent	English	30	11
UG	BSc,Sciences	36	Intermediate or equivalent	English	30	9
PG	MCom,Commerce	24	Under Graduation	English	30	3
PG	MSc,Sciences	24	Under Graduation	English	30	30

PG	MSc, Sciences	24	Under Graduation	English	30	3
PG	MSc, Sciences	24	Under Graduation	English	30	0

**Position Details of Faculty & Staff in the College**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				32			
Recruited	0	1	0	1	0	0	0	0	17	14	0	31
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				29
Recruited	11	6	0	17
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	2	3	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	11	10	0	21
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	1	1	0	2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	438	0	0	0	438
	Female	303	0	0	0	303
	Others	0	0	0	0	0
PG	Male	25	0	0	0	25
	Female	16	0	0	0	16
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	88	99	62	63
	Female	53	42	32	26
	Others	0	0	0	0
ST	Male	5	3	2	4
	Female	3	0	0	0
	Others	0	0	0	0
OBC	Male	114	111	81	77
	Female	68	66	42	22
	Others	0	0	0	0
General	Male	33	26	11	19
	Female	25	14	19	7
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		389	361	249	218

## 2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Arts	<a href="#">View Document</a>
Commerce	<a href="#">View Document</a>
Sciences	<a href="#">View Document</a>

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>1. It being an autonomous College, the institution has availed the opportunity of autonomy in introducing the combinations of STEM 1. Computer Applications with Political Science &amp; Economics 2. Commerce with Computer Applications 3. Mathematics, Data Science &amp; Computer Science 4. Mathematics, Statistics &amp; Computer Science 5. BBA, Commerce &amp; Management 6. Mathematics, Physics, Multi media 7. Integrating humanities, Science, Commerce, Technology, Mathematics 2. All the programs (including humanities) and courses are credit-based with mandatory project work in the final semester. The project work is designed to give hands-on training, community engagement, industrial experience, field work and environmental education. Based on the requirements of each program, the project work has credits or more along with the theory course. Students are required to undertake and complete their project by visiting industries, companies, NGOs, and submit a report. A viva voce examination is also held to evaluate the authenticity of the project experience. A good number of these projects are interdisciplinary in nature.; Also, to promote environmental education some departments have designed and included. 3. Further project work has been assigned as an integral part of course for 1st year students after completion of II Semester (First summer) for a period of 60 days for all the UG Students of the institution. Value based education has also been made integral part of the curricular frame work for all UG students. Where in the students are also oriented towards life skills education. Hence all the UG students of this autonomous college have attended a holistic and multi-disciplinary education. At present the college is not offering multi-Disciplinary curriculum that enables multiple entry &amp; exits all the end of 1st, 2nd &amp; 3rd year of UG. It being a government college the policy of the</p>
---	--



	<p>government for the above is cited. The institution will plan in near future to engage faculty in multi disciplinary research and to find out some solutions to soon of the chronic problem of the community. Introduction of Market oriented, multi-disciplinary courses in exploring autonomous status is the best practice of the institution.</p>
2. Academic bank of credits (ABC):	<p>Sri A S N M Government College (A), Palakol has been making efforts comprehensively to register under Academic Bank of Credits (ABC). The College has made trials to implement ABC online with APSICHE's directives for UG courses and select other courses that aim at facilitating the enrichment of academic pursuits and academic welfare of students. The College faculty members have been given a free hand to evolve innovative concepts and ideas in sync with current environment and incorporate into the syllabi and curriculum. Keeping in view the NEP initiatives.</p>
3. Skill development:	<p>From 2020-21 onwards a set of 4 skill Development Courses were offered for all BA/ B.com students as an integral part of curricular framework. Each skill Development Course offered with 2 hours of Teaching per week with 2 credits, 50 maximum marks with external assessment. These Courses are intended to train students in broad based multiple career oriented generic skills, in Arts, Commerce and Science streams but open to all students. A wider choice is given to students as they can choose one course from a total of six courses (2 from each student). Each student will choose 4 skill Development Courses1 in 1st semester for 02 credits, 2 in 2nd semester for 4 credits and 1 in 3rd semester for 2 credits (Total 6 credits). The detailed framework is up loaded in 1-1-1. For BA stream – Tourism guidance, Public Relations, Journalistic Reporting, Survey &amp; reporting, social Work, Performing Work, Finance Markets, Disaster Management. For B.com stream – Scholarship, Insurance Promotion, Agriculture Marketing, Business Communication, Advertising Logistics &amp; Supply chain, Online Business, Retailing etc. For B.Sc. stream – Elective Applicants, Plant Nursery, Solar Energy, Fruits &amp; Vegetable preservation, Dairy Techniques, Food adulteration, Environment Audit, Pollution farming. The Skill enhancement Courses in semester 6th for all the streams is as follows: (32</p>

	<p>courses) viz – General Insurance, e-Commerce, Digital Marketing, Data Science, Cost Control Techniques, Solar energy &amp; applications, web interface designing, Plant propagation, post-harvest technology, Tourism, e-governance etc., As explained above, vocational education has been integrated in the curricular framework and soft skills of students has been taught as a part of life skill courses during I, II &amp; III semesters. The institution provides value based education to inculcate positively amongst the learner that include ethical, constitutional and universal human values of truth, righteous conduct, peace, love, nonviolence, scientific temper, constitutional values, and also life skills in the forms of HVPE (Human Value &amp; Professional Ethics) To provide vocational skills and overcome gaps APSCHE/ Academic cell of CCE trained faculty in their domain specific skill Development Courses &amp; Skill enhancement Courses as stated earlier. NSDC association has been established individually by the College. Neither these courses are planned to offer to students through online/distance mode.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): The students of all UG courses learnt about IHC (Indian Heritage &amp; Culture) as a foundation course in a common curricular framework for 2 hours of Teaching with 2 credits in 1st semester. The college being located in rural area explaining the domain subjects both in vernacular language for effective absorption of the content has been the practice of most of the faculty. Hence, no specific training is essential for classroom delivery of the content. Through the institution promotes the Indian languages especially Sanskrit, Hindi etc. as a Second Language, most of the students studied Sanskrit as a Second Language at + 2 standard. But because of non availability permanent sanctioned posts in the languages Sanskrit &amp; Hindi. However Indian ancient traditional knowledge, Indian Arts and Indian Culture &amp; traditions have been learnt in the foundation courses common curricular – IHC. The institution arranges visit to temples to study culture and other ancient traditions forwarded during ancient civilizations. Department of Mathematics has also conduct Vedic Mathematics as a Certificate Course.</p>

	Department of Botany has oriented students of Botany & other student's utilization of naturally available Ayurvedic plants for various health disorders.
5. Focus on Outcome based education (OBE):	The institution has implemented its curricular on part with OBE from 2021-22 onwards. It being an autonomous college a through discussions have taken place in BOS of the department while designing the curricular. Each course is designed work learning objectives, Learning outcomes for each unit and mapped to programme outcomes of the course. The Course models have been designed in view of Blooms Taxonomy – knowledge, levels for assessment of outcome based on Bloom taxonomy. The level K1 is knowledge, K2 comprehension, K3 application, K4 Analysis, K5 Synostosis, K6 Evaluation etc. of cognitive domain. The graduate attributes in OBF have been finished as Domain knowledge, Problem Analysis, Conduct of investigations, modern tool usage, Event of sustainable ethics, Individual Team work, Communication, Project management and finance, & Lifelong learning etc.,
6. Distance education/online education:	.The College has proactively implemented online education and is one of the pioneers in joining bandwagon on online education. The institute participated extensively in MOOCs courses, Students and faculty are encouraged to complete various certification courses offered by SWAYAM, etc., students and Staff are Extensively trained in various course through the spoken tutorial. During the COVID-19 pandemic period, the institute adopted online and blended mode of education implemented successfully. All students have been given education comprehensively during the pandemic through online mode without depriving them the opportunity to learn through practical sessions

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	YES, an Electoral Literacy Club is a platform to engage college students through interesting activities and hands-on experience to sensitise them on their electoral rights and familiarise them with the
--	---

	electoral process of registration and voting. Through ELC, Election Commission of India, aims at strengthening the culture of electoral participation among young and future voters.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, Electoral Literacy Club Structure: Faculty Members : Club Convener: Sri T. Krishna Lecturer in Political science. Co-convener: Sri K. Siva Krishna Lecturer in Mathematics. Co-convener: Sri K. Parthasaradhi Lecturer in History. Students : 1.CH.Syam Kumar –B.Com 2.M. Murali Kalyan – B.Sc. 3.M.Sirisha –B.A. Yes ELC's Students are class representatives.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Yes, ELC is the initiative under Systematic Voter's Education and Electoral Participation (SVEEP), which is mainly focused on raising voter awareness, sharing information, and motivating them to cast their votes. Voter registration activity is carried out for new eligible students through the Voter Helpline app, and in collaboration with the Revenue Department, we are providing Form 6 and other forms to the required students.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Every year on January 25, the college holds rallies in support of the SVEEP program as well as National Voters Day and creating awareness among the students by conducting essay-writing and elocution competitions among them and encouraging them by giving certificates to the winners in the competitions
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Yes we are doing awareness drive through conducting rally's about SVEEP program and conducting National Voters day on Jan 25th of every year.

## Extended Profile

### 1 Program

#### 1.1

Number of programs offered year-wise for last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	11	8	7	7
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of departments offering academic programmes

Response: 13

### 2 Students

#### 2.1

Number of students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
860	828	644	574	501
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of outgoing / final year students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
194	151	118	156	140
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**2.3**

**Number of students appeared in the examination conducted by the Institution, year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
760	618	494	447	433
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**2.4**

**Number of revaluation applications year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
119	97	28	34	78

**3 Teachers****3.1**

**Number of courses in all programs year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
174	149	136	134	142
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**3.2**

**Number of full time teachers year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
29	31	30	30	25
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**3.3**

**Number of sanctioned posts year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
33	33	33	33	33
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**4 Institution****4.1****Number of eligible applications received for admissions to all the programs year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
380	336	249	218	177
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**4.2****Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
322	299	219	192	153
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

**4.3****Total number of classrooms and seminar halls****Response: 19****4.4****Total number of computers in the campus for academic purpose****Response: 110**

**4.5****Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
12.95226	201.24731	20.46957	70.39182	17.84559



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curriculum Design and Development

**1.1.1 Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution.**

**Response:**

A Paradigm shift to outcome based learning was conceptualized and realized with curriculum reflecting this in content and learning initiatives. The curriculum is designed and developed to implement in such manner so as to have a lasting beneficial impact on students with the focus on the development of life long skills. Each program has a defined objectives stated in POs PSOs and Cos which are incorporated in the syllabi and teaching plans for effective translation of goals in to practices which have a meaningful impact on the learning system.

The Local, national and global needs are given due care while finalizing the programmes to be offered and designing their curricula. Sri A S N M Government College is committed to impart value based education in the form of B.A., B.Com., B.Sc., and P.G courses of market oriented programs through well designed and implemented curriculum. All Programs adopt CBCS and based on the guidelines of the UGC, APSCE and Adikavi Nannaya University. The programs expose the spirit of work skills(2020) and are structured to be in consonance with NEP 2020 in accordance with its tenets of equity, quality, affordability and accountability.

Cluster courses 21 which are skill based and employment oriented have been introduced along with the subject elective in every program. The development of soft skills, language and presentation skills through English Language Laboratory, personality development programmes and life skills, Entrepreneurship Development Programmes etc., are part of the curriculum

The curriculum also provides educational experiences through *special lectures, student centric programs, student seminars, field trips, field projects, internships which enhance* the learning competencies of students as mentioned in the QnM1.3.4

The Institutional autonomy facilitates for academic flexibility to introduce market oriented new courses like Aqua Culture, Computer Applications etc., besides introducing additional modules of local, regional significance which attributes for the wholesome development of students.

The College currently offers 14 UG and 4 PG programs designed to facilitate development of Global competencies, Employability Skills, Value Education and Social Responsibilities in students by exposing them to neighborhood community for Field Project works etc., The Curriculum is planned in accordance with Global, National and Regional requirements and faster development and expansion of the domains of latest knowledge, cognitive skills and application based skills sets in their practical orientation.

A paradigm shift to outcome based learning was conceptualized and realized with curriculum reflecting this in content and learning initiatives. Each program has a defined objective stated in the P.Os, P.S.Os and

Cos which are incorporated in the syllabi and teaching plans for effective translations of goals in to practices.

The College introduced 11 value added courses from 2018 onwards to support the institution's mission of empowering the students to enhance their skills-sets and practical know-how. Students are offered extra credits for completing these skill training courses, internships, project works and certificate courses offered by the institution.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.1.2 Percentage of Programmes where syllabus revision was carried out during the last five years.

**Response:** 82.35

#### 1.1.2.1 Number of all Programmes offered by the institution during the last five years.

Response: 51

#### 1.1.2.2 How many Programmes were revised out of total number of Programmes offered during the last five years

Response: 42

File Description	Document
Minutes of relevant Academic Council/BOS meeting	<a href="#">View Document</a>
Details of program syllabus revision in last 5 years(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.1.3 Average percentage of courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the last five years

**Response:** 69.09

#### 1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
129	126	94	84	78

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Average percentage of courses having focus on employability/ entrepreneurship(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.

**Response:** 20.88

1.2.1.1 How many new courses are introduced within the last five years

Response: 166

1.2.1.2 **Number of courses offered by the institution across all programmes during the last five years.**

Response: 795

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.2.2 Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented (Data for the latest completed academic year).

**Response:** 100

#### 1.2.2.1 Number of Programmes in which CBCS / Elective course system implemented.

**Response:** 18

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

The UG programs of B.A, B.Com, B.Sc. have a common curricular frame work reflecting human values and professional ethics, environmental values and sustainability , life skills orientation and Disaster Management, 21st century skills reflecting NEP 2020 initiatives – viz: critical thinking, creative thinking, logical thinking etc., and technology related initiatives are being taught in the form of *foundation course* of Part-II in the curricular frame work is integrated and properly addressed while implementing the curriculum with comprehensive subject knowledge, all-around development, and attributes of students. Human Values and Professional Ethics is studied by all students as a foundation course for two credits. Environment and sustainability are part of the foundation course. Environmental Studies was pursued in the first year. It is inculcated, through seminars, group discussions, debates, and projects etc.

##### 1. Professional Ethics:

The college has value based education fosters awareness about ethics and instills a sense of responsibility among students. The course that forms as a part of curriculum is developed to include components of professional ethics and principles. Study of ethical tenets such as responsibility, fairness and respect as well, besides learning these in a class room environment, such ethics gradually become ingrained in the learner's psyche.

##### 2. Human Values:

Holistic education imparts learners in the form of foundation in human values and this is ably assured by curriculum which is tackled to include domain specific content highlighting the significance of values. The certificate course on Digital Marketing for example explores the importance of values such as integrity and objectivity in the marketing people, thereby training learners to focus on and develop these principles as

they advance in their study programs

### 3. Gender Equity:

Empowering women is the core tenet of the institution, and the college recognizes that this is not merely a goal, but a continuous process which has an ever expanding impact. The College has constituted Women Empowerment Cell dedicated to sustainable progress and promotion of gender equity through varied activities. The curriculum of all disciplines is designed to incorporate gender sensitization as an integral part of the academic process. Similarly, the content of all disciplines is structured to highlight gender issues also offers room to explore scope for improvement and ideas for gender equality.

### 4. Environment and Sustainability:

To ensure that the students are environmentally conscious, and taken up many eco – friendly and Go-Green activities in and around the neighborhood communities. All the UG students are offered a foundation course on Environmental Studies. Core courses are structured to include applications of environmental and sustainability principles and practices in the concept of respective subject domains. As an example the course “Entrepreneurship Development” offered as one of the foundation courses also highlight the Environmental impact and sustainable practices.

### 5. Community Engagement program:

Students demonstrate their concern for the local community and the society by actively engaging themselves through the mandatory 8 weeks community service in various fields including literacy drives, public health, Swach Bharath, Abhiyan, Environmental issues, Water conservations etc.,

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 1.3.2 Number of value-added courses for imparting transferable and life skills offered during last five years.

**Response: 28**

##### 1.3.2.1 How many new value-added courses are added within the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	5	2	4	7

File Description	Document
List of value added courses (Data Template)	<a href="#">View Document</a>
Brochure or any other document relating to value added courses	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above.

**Response:** 24.67

#### 1.3.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
236	145	60	109	251

File Description	Document
List of students enrolled	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.3.4 Percentage of students undertaking field projects/ internships / student projects (Data for the latest completed academic year)

**Response:** 70.81

#### 1.3.4.1 Number of students undertaking field projects / internships / student projects

**Response:** 609

File Description	Document
List of programs and number of students undertaking field projects / internships / student projects (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 1.4 Feedback System

<b>1.4.1 Structured feedback for design and review of syllabus – semester-wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni</b>	
<b>Response:</b> A. All 4 of the above	
File Description	Document
Any additional information	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as minuted by the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

<b>1.4.2 The feedback system of the Institution comprises of the following :</b>	
<b>Response:</b> A. Feedback collected, analysed and action taken and report made available on website	
File Description	Document
Any additional information	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 54.28

##### 2.1.1.1 Number of students admitted year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
389	361	249	218	177

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
730	590	470	380	380

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 53.08

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
181	163	113	100	78



File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

#### Learning levels are assessed through a 3- pronged approach:

- First year Students undergo a Comprehensive Induction program as per UGC guidelines. During this program students are oriented about the academic calendar, CBCS, P.Os, P.SOs and Cos along with frame work of Degree programmes, Evaluation methods etc,. Based on the interactions during the program, learning levels of the students are assessed through observation by faculty advisor.
- These students are also given a Course on Communication skills and they are evaluated at the end of the course to assess their learning potential.
- A Class test is conducted at the end of first 2 weeks in all courses. A formal and structured result analysis of this test helps faculty to identify the advanced and slow learners for further special programmes

Together with that, the faculty use the classroom interaction with the student and his performance in the internal examinations to assess his learning levels and suggest an appropriate remedial course of action. Parent Teacher meetings help in the exchange of student-related information and the counseling undertaken to their advantage

#### I. Special Programmes for slow learners-support-Interventional programme:

The following actions of the college aimed at enabling and tracking the performance of slow learners:

- Additional Mentoring: Students who have arrears are offered additional mentor ship and directed to remedial classes using this method.
- Remedial Sessions: The faculty resolved doubts, explained ideas and discussed learning material with the students
- Peer /group/self-learning and revision of old question papers. The special material is prepared and supplied to slow learners
- Physically challenged students are given special counseling and provided with ICT education through e-mail and mobile equipment.
- Repeated unit tests.
- Assignments
- Posters making
- Engaging in institutional & social activities

- Simplified learning materials are prepared by the course teachers.

### **II Measures adopted for Advanced Learners:**

- Students with low performance in class test, surprise test and internal exams are offered as extra tests and improvement in exams
- These Students are also given peer coaching, Group Assignments and small projects to help and improve their performance
- Language Lab activities are planned for these students based on their communication skills, Course Evaluation.
- Advanced learners are encouraged to take up online courses, live projects, and summer training programs in reputed HEIs
- At college-level study projects, add-on courses, skill development training courses, and courses offered by distance education programs are suggested to them.
- Challenging & creative assignments allotted to advanced learners
- Project works under the supervision of faculty
- Internship with industries/organizations / Corporate offices.
- Student exchange programs & display of leadership roles in co-curricular & extracurricular activities
- Leadership opportunities are provided to the class representatives, office bearers of student clubs
- Advanced learners are identified to present papers, publish articles and serve on the editorial board of the department publications-newsletter, magazine etc.,

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### **2.2.2 Student - Full time teacher ratio (Data for the latest completed academic year)**

**Response:** 29.66

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## **2.3 Teaching- Learning Process**

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

**Students of UG and PG are given privilege of opting courses of their choice in core electives, life skill courses, skill development courses etc.,**

In addition to the conventional methods of teaching Sri A S N M GDC(A), Palakol has adopted several student centric methods to enhance learning experience by using of experiential learning, participative learning, and problem-solving methodologies together with innovative pedagogical methods of teaching. The curriculum plan details the methods to be made use of and evaluation strategies of the particular method.

**Experiential Learning:** The learning of students is enriched through experiential learning. These include hands-on experience. Practical or laboratory component, virtual laboratory, Internships, study Projects, field trips, Summer projects OJT, poster presentations, Exhibitions, Book reviews, Extension activities like Surveys, model making, department club activities, learning by doing and service-learning projects help the institution promote this kind of learning. Experiential learning provides the students a chance to experience, reflect, conceptualize, experiment, and gain experience in a cyclical fashion.

**Participative Learning:** Students are actively involved and motivated to participate in community service to educate the public on viz., cashless transactions, Covid-19 precautions, various welfare schemes of government, literacy programs, Aids, Consumer rights, and so on. This promotes a real-time, need-based learning experience for students on current issues. The “Student Exchange Program” , Moocs – NPTEL courses , Mock interviews, arranging expert lectures and workshops, Hands on Training porogrammes, Student presentations and guided , Need based industrial visits, seminars, Group and panel Discussions, Brain storming sessions, Quiz, Story telling , role play and student exhibitions, Webinars an Peer learning Videoconferencing and virtual class room sessions, Puzzles, Debate, Wall Magazine etc. provides wider exposure to learning. Interactions with experts, lab to school, fests, etc. promote participative learning.

**Problem-solving methods:** project-based learning coupled with course-based projects , Startup programme, are popularly used techniques by various programs of the college for enhancing the competence of students in applying their understanding of the subject to solve real-time issues. Case studies, soft skill programs, CRT, Competitive exams coaching and coaching classes for higher studies etc.

**Project Based Learning:** Academic Projects, field trips, and field surveys are made a part of the curriculum and assessment. The sampling techniques, methodology of the study, data collection tools and methods, analysis, testing and interpretation of information, and report writing enhance practical-based learning.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools including online resources for effective teaching and learning process.

#### Response:

All teaching staff of Sri A S N M GDC (A) Palakol uses ICT-enabled pedagogy for effective, creative, and innovative teaching. The traditional chalk-and-talk is also followed. The infrastructure of the college

supports technology-driven teaching-learning through ICT-enabled classrooms. The campus is Wi-Fi enabled. Periodic training is given to staff to get introduced to and effectively handle emerging technologies. The teachers use platforms like Zoom, and Google Classroom for online teaching. PPTs, Video Clippings, Online Quizzes, Assignments, and Tests are all part of the digital culture of the College.

### **Blended Learning :**

- Blended learning is part of the teaching-learning at the College.
- Playing educational videos, and documentaries in the digital and virtual classrooms
- Sri A S N M G C (A) Palakol facilitates students comprehending the basics of Arts and Science disciplines and improves their self-learning skills.
- Teachers are combining technology with the traditional mode of instruction to engage students for long-term learning

1. Projectors:- 6 Projectors are available in different classrooms/labs/seminar halls, smart classrooms, and auditoriums.

2. Smart Board:- 03 Smart Boards are installed on the campus, and make use of them by faculty

3. Online classes through zoom, Google meet, micro soft team, and google classroom

4. MOOCS platform (NPTEL, Course era, SAP, Udemy, Edx, etc.,)

5. Digital library resources: -(Delnet, NDL, N-List, etc.) <https://ndl.iitkgp.ac.in/>

6. Visualizer:- A device similar to the overhead projector linked to a computer and effectively capture and display documents like 3D objects, textbooks, slides, maps, charts, etc.

**Use of online resources:** The college promotes the use of online resources by teachers by offering courses available on SWAYAM, NPTEL, MOOCS etc., The course faculty provided value addition to existing content, providing the list of e-resources that can be used in the syllabus of every course.

### **Infrastructure available for ICT enabled Teaching and Learning:**

The College practices blended learning by using Google Class room as a platform. A Class room is created for every course in each semester organizing the course faculty and all students. This platform is used for asynchronous learning

through sharing of learning material and information. It is also used for assignments and grading and evaluation

- Google meet is used as a platform for synchronous learning through which remote lectures are delivered and class discussions are facilitated. Significant topics and special lectures are recorded and made available to students
- The class rooms have ICT enabled facilities like LCD projectors, audio facilities of Wi-Fi access. In addition, three interactive smart boards are also available
- During the last 5 years a total of Rupee **60 Lakhs** has been spent in RUSA grant in improving the information and communication facilities on campus
- Video conferences have been organized with subject experts as resource person from various institutions. Webinars are conducted, online during pandemic period
- Students are encouraged to use the e-resources available through N- list allows to download the articles, and access to e-books from leading publishers

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 28:1

#### 2.3.3.1 Number of mentors ?????????????? ???????

Response: 31

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.4 Preparation and adherence of Academic Calendar and Teaching plans by the institution

**Response:**

The academic calendar is prepared for the ensuing academic year during the summer vacation by the IQAC and staff council headed by the Principal. The dates/schedules are presented in the academic calendar is notified in website and every staff and student.

The following are considered while preparing the academic calendar

- Re-opening after summer vacation for senior classes.
- Commencement of classes for I UG and I PG.
- Student Induction Programm
- Faculty Induction Programme is being centrally organized by the Commissionerate of Collegiate Education for newly recruited teachers through A.P.P.S.C, orientation on Life Skill courses, Skill Development Courses, LMS and Internships.

- In-service Programme for teaching staff.
- Capacity-building for non-teaching and support staff.
- Parents – Teachers meeting. Last date for paying the college fees.
- Centralized tests and practical examinations schedule.
- Last working day for the semester.
- List of holidays and commencement of end semester examinations.
- Commencement of classes for the even semester.
- Registration for the supplementary examination.
- Significant National / International days to be observed
- Events like Annual Alumnae meet, College Birthday, Sports Day, Annual day, Graduation day, etc.

Dates presented in the calendar are rarely changed and teachers are expected to strictly adhere to them. This helps in meticulously planning out the academic calendar and the celebrations/observance of all events.

Department events like guest lectures, workshops, inter-collegiate events, and study tours are planned by referring to the Academic Calendar to avoid any clash of dates. The Academic Calendar aids in scheduling all academic activities and keeps the staff and students abreast of all events on campus

Teaching plan: The comprehensive format for the teaching plan was prepared by the IQAC. The format with date, day order, topic, options for teaching pedagogy, and assessment methods help teachers have a clear idea about their teaching strategies for the entire semester.

Preparation of the comprehensive lesson plan by individual teachers according to the Continuous Internal Assessment schedule presented in the Academic Calendar is mandated and completion of the specified unit(s) is followed by the Department Heads.

As clear timelines are provided by the Committee on Academic Affairs, the teachers complete teaching specified units in the syllabus well within the time specified accordingly.

Adherence to teaching Plan: Each program head ensures that progress is made in every month through internal academic audit. During the academic audit the syllabus completion, adherence to lesson plan, student attendance and performance in internal assessment are required. Hence the effectiveness of teaching learning process is further verified by the principal. External academic audit is conducted once every academic year chaired by external subject experts. The aim, plan and achievements of the programs are exercised and reviewed where ever required the collective actions are considered and communicated to the departments and also the particular member of the faculty. This ensures that the teaching learning process is improved quantitatively.

File Description	Document
Upload Academic Calendar and Teaching plans for five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 87.88

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 19.92

#### 2.4.2.1 Number of full time teachers with *Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D’Lit.* year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	6	5	6	4

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 10.33

#### 2.4.3.1 Total experience of full-time teachers

Response: 299.5

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

**Response:** 14.08

#### 2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12.5	12.6	14.3	16.5	14.5

File Description	Document
Institutional data in prescribed format (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>



**2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years****Response:** 0.36**2.5.2.1 Number of complaints/grievances about evaluation year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
08	02	02	0	0

File Description	Document
Number of complaints and total number of students appeared year wise	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**2.5.3 IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution****Response:**

The College has integrated IT infrastructure and computer technology into the examination process to improve the transforming, accountability and confidence in the examination pattern.

Some of the Reforms in Examination Management System (EMS) through IT integration are:

- Subject entries are made at the beginning of each semester with course code to facilitate attendance and marks entries.
- Online registration for examination
- The availability of data base of question paper setters assures their identification and access
- Examination related information like time table, exam hall plan and seating plan are available in examination management system.
- Request forms for name corrections and duplicate marks memos, applications for revaluation, arrear application forms etc., are available in the EMS
- Online entry of marks for different components of the CIA
- Dummy Number generation and scuffling of answer papers by bar code system ensures

confidentiality.

- CIA and ESE marks are entered in the examination EMS and results are made available on the college website.
- Calculation and allocation of marks/grading is automated through EMS software.
- IT based security features like encryption and random numbers are incorporated in the marks sheets.
- IT integration and automation process has enabled the publication of results at the earliest form of the last date of the examination.
- Data access, data editing and report generation are under the direct control of examinations section.

#### EXAMINATION REFORMS:

- Result analysis of students performance in the exam ESE provides inputs for continuous improvement in curriculum design and teaching methods
- Question paper validation by the subject experts before the commencement of examinations for content and construction validation.
- *Changes in CIA components:* Besides written component, assignments, attendance, Group discussion are also considered for comprehensive assessment of CIA component.
- Feedback from external and internal examiners and students regarding the conduct of exams and question paper helps in improvement of the process
- Feedback from examiners about students performance in the ESE helps in continuous improvement

#### Improvement in EMS:

- The necessary reports for the effective conduct of exams are generated before and after the exams for planning, decision making and control.
- The reports generated before the conduct of exam include :
  - Course history for each program
  - Elective list, nominal roll, time table and subject control.
  - Allotments of question paper setter for each course, sending the syllabus and receiving the question paper by mail.
  - Seating arrangement and invigilators list.
  - Schedule of practical examination and allotment of external and internal examiners

- Publication of CIA marks

- Assignment of invigilators

- The Report generated after the conduct of examinations are:
  - Dummy number list using bar code
  - Publications of results
  - Marks attained -course wise
  - List of special supplementary exams
  - Provisional and final degree recommendations to the unit

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

### Response:

All programs offered by the institution are aligned with the college's VISION and MISSION. Faculty were given a thorough understanding on these Learning outcomes in a workshop on OBE. They have identified, designed and prepared appropriate P.SOs, Pos, and C.Os in their respective curriculum of the Departments/ programmes. These outcomes are on par with HoTs & LoTs of RBT, and are relevant to Global, National, Local needs and also focus on employability, entrepreneurship and skill Development of the learner.

The P.SOs, Pos, and C.Os are initially framed by the respective BoS and recommended to Academic Council. The final approval is given by the Governing Body of the college. The Graduate Attributes (GAs) are displayed in prominent places of the college and P.Os, P.SOs, and Cos are also displayed in Departments concerned. Both hard and soft copies are made available to faculty through website/Blog/LMS. The students are made aware of the G.Os and P.Os during the induction programme. The same were also conveyed to all students by faculty in charges and Mentors of the subject and displayed in notice board.

At the beginning of the semester the teaching, learning and assessment methods and the assessment plan is included in the syllabus. The mapping of the P.Os with the C.Os incorporated in the syllabus along with unit wise division of the syllabus hours allotted the text/content and reference books and with the online links available for the subjects/topics/chapters. Every course teacher in the first class itself communicates elaborately on the Cos of that course, that have to be demonstrated by the students on course completion. The students will:

- Gain expertise in their chosen field to sustain in the continuously changing Global environment
- Acquired high level of comprehension and cooperation in the way of languages and demonstrates the same in oral and writing skills, communicating in an effective manner.
- Gain skills in the use of random computational tools and high end instruments and become adept in solving quantitative and qualitative problems as demanded by the industry.
- Gain confidence with hands-on training in the state-of-art technologies and resources effectively.
- Can design and conduct experiments skillfully with confidence.
- Can establish themselves as effective professionals by solving real problems through the development of a broad range of skills
- They are able to function meritoriously in multi-disciplinary settings, both individually and as a member or a leader of a team, special attention to leadership, effective communication, critical thinking and problem solving skills with commitment to excellence will help the students to have successful career.
- Selected Alumnae are invited to interact with both students and faculty at special events and meetings where they share how the course experiences mould their career. This helps the students and teachers to align better with the specified course outcomes.

File Description	Document
Upload COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The college measures the attainment of course outcomes based on direct method taking into account. The academic performance of students in CIA and ESE and other evaluation components

Measurement of Course Outcomes: Every course is organized to achieve five effective Cos which are directly mapped to each of the five units of the course syllabus.

Measurement of attainment of Cos is calculated by considering the following:

- Performance in CIA- the college conducts two internal assignment tests CIA-1 after completion of first two units of syllabus and CIA-2 after completion of next two units. These measure the attainment of CO1 and CO2 (CIA-1) and CO3 and CO4 (CIA-2) respectively.
- Internal assessment components comprises of 1 or more of the following: Quiz, Presentation, Surprise test, Assignments etc., and usually pertains to unit-5 of the syllabus which enables the

measurement of attainment of CO5.

- The ESE conducted after the completion of the syllabus is a comprehensive measurement of CO1 to CO5

Rubrics for measuring attainment of CO is fixed on the class average of the course on a scale of one to three attainment levels for each CO is fixed based on the past performance of the students in that course. For example

Marks(%)	Level of attainment	Scale	
65% and above	High	3	
55% to 65%	Moderate	2	
40% to 55%	Low	1	

The overall CO attainment is then calculate using weighted average of the above as follows:

Assessment component	Co measured	Weightage
CIA 1	Co1 & Co 2	2
CIA2	Co3 & Co4	2
Other components(Quizzes, Presentations, surprise tests, assignment etc.)	Co5	1
ESE	Co1 to Co 5	5

The course outcome attainment is calculated for each course of the program. Corrective measures are taken if the overall CO attainment is moderate or low. These measures include Attainment of POs review of syllabus in BOS, pedagogy, learning materials used and evaluation methods given.

POs and PSOs Attainment: A CO, PO mapping and CO-PSO mapping is done by each course faculty for

all courses of every academic program on a scale of 1 to 3. Average scale level for each PO and PSO is computed.

S.No	Course	Course Code	POs								
			PO1	PO2	PO3	PO4	PO5	PO6	PO7		
1	Life Insurance	CO1	2	3	-	-	-	-	-		
		CO2	2	3	-	-	-	-	-		
		CO3	2	3	-	-	-	-	-		
		CO4	2	3	-	-	-	-	-		
		C)5	2	3	-	-	-	-	-		
POs Target Level			3	3							

(Co attainment X average scale value of the PO /PSO )

(Maximum attainment value(i.e-3)

The attainment values of the Pos/PSOs are tabulated for all the courses of the program and PO/PSO wise average is calculated. Finally, the overall PO average and PSO average is computed in percentage(%). This gives a comprehensive measure of overall attainment of outcomes desired. Corrective and remedial measures are then planned and acted upon wherever learned by the departments.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.6.3 Pass Percentage of students(Data for the latest completed academic year)

**Response:** 80.41

#### 2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 156

#### 2.6.3.2 Total number of final year students who appeared for the examination conducted by the Institution.

Response: 194

File Description		Document	
Upload List of Programmes and number of students passed and appeared in the final year examination(Data Template)		<a href="#">View Document</a>	
Any additional information		<a href="#">View Document</a>	
Link for the annual report		<a href="#">View Document</a>	
Link for additional information		<a href="#">View Document</a>	

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process			
Response: 3.83			
File Description		Document	
Upload database of all currently enrolled students		<a href="#">View Document</a>	
Upload any additional information		<a href="#">View Document</a>	
Link for any additional information		<a href="#">View Document</a>	

## Criterion 3 - Research, Innovations and Extension

### 3.1 Promotion of Research and Facilities

**3.1.1 The institution's Research facilities are frequently updated and there is a well defined policy for promotion of research which is uploaded on the institutional website and implemented**

**Response:**

Sri ASNM Government College, Palakol is affiliated to the Aadikavi Nannaya University, Rajahmundry. Research is the foundation of knowledge that brings new energy, builds state of the art facilities,

promotes research publications, develops collaborations and becomes part of active community that shares the mission objectives.

**Objectives:**

- To establish a right kind of research culture through various research initiatives and programs.
- To encourage faculty members to publish research papers and undertake various research projects of social and academic importance.
- To publish a research journal, to provide a dais to the faculty members, as well as researchers and academicians in the college and from academia across the country.
- To create awareness in the society through various research initiatives and by giving due publicity to the socially useful research projects that will be undertaken by the college.

**RESEARCH POLICY:**

The Research policy of sri A.S.N.M Govt. college focus on :

- Promoting Research culture among staff and students.
- Encouraging multi disciplinary research.
- Providing guidelines for establishing Research cell, comprising Research Advisory Committee. ( RAC )
- Encouraging research ethics and professionalism in all research activities conducted by the faculty.
- Providing an intellectual climate and infrastructure for conducting collaborative research among faculty of various depts.

**RESEARCH FACILITIES:**

- Exclusive Physical space for Research development cell
- Research Advisory committee
- Plagiarism software shared from affiliating University
- Wi-Fi facility
- Availability of e-resources: e-journals, soudhganga, soudh Sindhu, Data Bases etc.,

**IMPLEMENTATION :**

- The curriculum of the college promotes research culture by mandating projects and internships both in UG and PG programmes.



- Hands on training , industrial visits add a social and pragmatic dimension to research endeavors.
- The campus is Wi-Fi enabled and access to e- resources through internet in the library.
- A central instrumentation lab is planned with upgraded facilities.
- The faculty are encouraged to utilize the UGC – FDP for doing Ph.D. and the faculty availed the opportunity.
- Research incentives are recommended for acquiring Ph.D. ,NET / SLET and publications in Scopus ,WOS Journals with high impact factor.

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
URL of Policy document on promotion of research uploaded on website	<a href="#">View Document</a>

### 3.1.2 The institution provides seed money to its teachers for research (average per year, INR in Lakhs)

**Response:** 0

#### 3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years (INR in lakhs).

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Minutes of the relevant bodies of the Institution	<a href="#">View Document</a>
List of teachers receiving grant and details of grant received	<a href="#">View Document</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.1.3 Percentage of teachers awarded national / international fellowship for advanced studies/research during the last five years

**Response: 0**

**3.1.3.1 The number of teachers awarded national / international fellowship for advanced studies / research year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	<a href="#">View Document</a>
e-copies of the award letters of the teachers	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.2 Resource Mobilization for Research

**3.2.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response: 0**

**3.2.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of project and grant details	<a href="#">View Document</a>
e-copies of the grant award letters for research projects sponsored by government and non-government	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.2.2 Percentage of teachers having research projects during the last five years**

**Response: 0****3.2.2.1 Number of teachers having research projects during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Names of teachers having research projects	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.2.3 Percentage of teachers recognised as research guides****Response: 0****3.2.3.1 Number of teachers recognized as research guides**

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.2.4 Average percentage of departments having Research projects funded by government and non-government agencies during the last five years****Response: 0****3.2.4.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**3.2.4.2 Number of departments offering academic programmes**

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	13	13	13

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Innovation Ecosystem

**3.3.1 Institution has created an eco system for innovations, creation and transfer of knowledge supported by dedicated centers for research, entrepreneurship, community orientation, Incubation etc.**

**Response:**

Sri ASNM Government College (Autonomous) through its emphasis on research and innovation has created an ecosystem that supports entrepreneurship, community outreach and innovation projects.

The College organizes workshops, seminars and FDPs to kindle the research interest of students and faculty. A national FDP on data science and techniques seminar as a platform for faculty members and students to update themselves with recent research trends and techniques on thrusts areas that are useful for mankind at large welfare of the society the advisory committee serves as an oral Centre in supporting you know we do and socially relevant research activities of the college.

Department activities are designed to stimulate the collective creativity of the student's Department of Computer Science course hosts events like Python code etc. The CIIE (Centre for Innovation, Incubation and Entrepreneurship) department kindles design thinking and innovations. It also serves as a platform to explore the entrepreneurial potential of students. The IIC engages and encourages students in their formative years to be good entrepreneurs.

The CIIE of the college connects centers and departments with institutes/industries to upskill ideas into start-ups/products. The industry institute partnership (IIP) invites young entrepreneurs and industrialists to orient students for placement and business opportunities.

The Centre for Skill development APSSDC imparts soft skills like professional writing public speaking leadership quality and organises domain-specific skills like embroidery, balance sheet analysis, mushroom cultivation, cyber security etc.

IPR awareness to sensitise faculty and students to file copyright/patents. The college is making proposals for financial support from NIMAT (National implementation and monitoring agency for training), DST and EDII (Entrepreneurship Development Institute of India) under NST EDB (Science and technology entrepreneurship development board) to promote and strengthen technical entrepreneurship.

All these activities and centers support the effective transfer of knowledge

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development during the last five years.

**Response: 5**

#### 3.3.2.1 Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year-wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	01	01	01

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Research Publications and Awards

**3.4.1 The Institution ensures implementation of its stated Code of Ethics for research through the following: 1. Inclusion of research ethics in the research methodology course work 2. Presence of Ethics committee 3. Plagiarism check through software 4. Research Advisory Committee**

**Response: C. 2 of the above**

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of Ph.D's registered per teacher (as per the data given w.r.t recognized Ph.D guides/supervisors provided at 3.2.3 metric) during the last five years

**Response: 0**

#### 3.4.2.1 How many Ph.Ds are registered within last 5 years

## 3.4.2.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

## 3.4.3 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.38

## 3.4.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	2	1	3

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4.4 Number of books and chapters in edited volumes / books published per teacher during the last five years

Response: 0.1

## 3.4.4.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
02	01	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4.5 Bibliometrics of the publications during the last five years based on average citation index in

**Scopus/ Web of Science or PubMed****Response:** 0.3

File Description	Document
Bibliometrics of the publications during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.6 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution****Response:** 1

File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5 Consultancy****3.5.1 Revenue generated from consultancy and corporate training during the last five years (INR in Lakhs).****Response:** 0**3.5.1.1 Total amount generated from consultancy and corporate training year-wise during the last five years (INR in lakhs).**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	<a href="#">View Document</a>
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5.2 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs).****Response:** 0**3.5.2.1 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View Document</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View Document</a>
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.6 Extension Activities****3.6.1 Extension activities are carried out in the neighbourhood community, sensitising students to social issues, for their holistic development, and impact thereof during the last five years****Response:**

Sri A S N M G C(A) has a very impressive contribution to extension activities and social commitment which go beyond the curriculum and are carried out under the banner of NSS, RRC, and Eco-Club outreach activities. In accordance with the motto of our institution "Educate and Empower", the extension activities include Educational Sustenance, Gender Issues, Environmental Protection, Disaster Management Health and Nutritional Care, Importance of Hygiene, Environmental Conservation, and Community Interactions.

The 2 NSS units involve the boys and girls in a planned manner to organize a need-based outreach program for community wellbeing. Faculty are involved as Program Officers and Resource persons. 36 Outreach programs in the adopted villages Konteru, Varidhanam were conducted. Literacy programs, awareness of government welfare schemes, hazards involved in consuming liquor and tobacco, awareness of Dengue, Swine flu, and AIDS awareness, Swatch Bharat, Awareness on COVID-19, cashless transactions, competitions in sports, and cultural programs are organized. All clubs and cells including Red



Ribbon Clubs coordinate themselves with NSS units of the college. The RRC organizes blood donation camps.

**Other Significant extension activities include:**

- *Visit to Orphanages, Blind Homes, and Old Age Homes to help them in distributing food, service activities like gardening cleaning and hygienic activities.*
- *Rallies on medical and social issues for creating awareness*
- *Free Medical Camps*
- *Janmabhoomi Mavuru*
- *ODF Surveys*
- *Blood Grouping and Blood Donation Drives*
- *Vanam Manam Programme*
- *Swatch Bharath Abhiyan*
- *Women Empowerment activities*
- *Distribution of plants to residents of adopted villages*

Extension activities are made an integral part of the educational process in Sri ASNM Government College (autonomous). Students learn and become aware of social reality, challenging issues and the need for inclusiveness of the unprivileged sections. The focus is on education, environment, health and safety, agriculture and animal husbandry, fisheries, natural disaster management, energy, and women empowerment support and issues. These are also amplified by aligning them with UN SDG. The programs conducted include awareness, involvement, engagement and implementation of strategies. In the curriculum 180-hour community service is integrated as mandatory for all students of all programs.

**Impact of extension activities**

- To sensitize the students to the living conditions of the people in and around the neighborhood communities.
- To bring about an attitudinal change in the student and help them to develop societal consciousness, sensibility responsibility, and accountability.
- To help students to initiate development activities in the community in coordination with public and government agencies.
- To develop a holistic life perspective among the students
- 4 credits are allocated for community service projects within the CBCS pattern framework.

The student learns how to write a project report mentioning procedure, problems faced, possible solutions with recommendations etc. which intern learns problem-solving methods, investigation, writing and presentation skills.

•

File Description	Document
Upload Any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.6.2 Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years

Response: 0

#### 3.6.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.6.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 148

#### 3.6.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
46	23	19	24	36

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.6.4 Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years

**Response:** 806.17

#### 3.6.4.1 Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
9034	2611	3155	4368	7085

File Description	Document
Reports of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.7 Collaboration

### 3.7.1 Number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

**Response:** 3

#### 3.7.1.1 Total number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

2021-22	2020-21	2019-20	2018-19	2017-18
12	01	0	02	0

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.7.2 Number of functional MoUs with institutions of national, international importance, other institutions, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 6**

**3.7.2.1 Number of functional MoUs with institutions of national, international importance, other Institutions, industries, corporate houses etc. year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
03	03	0	0	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other Institutions etc during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The college ensures to update and continuously enhance the infrastructure both physical and human resources for effective learning activity. All depts. are provided with computing resources and library books. RUSA scheme provided virtual and digital class rooms with necessary digital equipment's.

Sri ASMM Government College is situated on a verdant, green 12 acres of land and provides all the necessary infrastructure facilities for an effective teaching and learning environment. The campus has a built-up area of nearly 48,562 m<sup>2</sup>.

**1. Facilities for teaching and learning::**

- The campus is technology enabled with a hundred Mbps, and 24 x 7 Wi-Fi connectivity in the campus with wide access points.
- There are about 19 classrooms that are equipped with teaching aids including LE/ LCD projectors, smart boards, virtual classroom equipment etc.
- There are 7 science laboratories with adequate equipment that serves for practical orientation of curricula in the subjects concerned.
- The campus consists of 15 faculty rooms to each department with comfortable workspace to facilitate student interaction and to enable the faculty members to pursue their coursework, academic, and research work.
- The college has an LMS, designed and maintained by the Commissioner of Collegiate Education, Government of Andhra Pradesh and facilitates to upload the e-content, videos, articles, assignments, discussions, e-tests, self-assessment reports etc. developed by the faculty of other colleges also available through this common LMS Facility. web link: <https://apschelms.e-pragati.in/#/>
- To promote online and self-learning the institution is given access to all government colleges in the state by the office of CCE, AP LMS and it becomes a nodal centre for NPTEL courses
- The campus has a Media Centre with an e-studio facility for the preparation of E- content and dissemination of teaching resources and materials.
- Library facilities: The general library houses over 31,250 volumes of books, 16 journals and magazines. The departments also maintain a departmental library. The institution has established digital library facility with the necessary ICT initiatives like N-List, Delnet & NDL facility with the SOUL 3.0 software is available to cater to diverse learning requirements of students and faculty.

**2. Computer facilities:**

The computer laboratories with an 110 of computers, and licensed software supported by a hundred Mbps leased line connectivity. LAN connectivity through optical fibre Wi-Fi network with a number of access points.

### 3.JKC and ELL:

It consists of 30 computers. English Language Laboratory is primarily built on the principle called LSRW - Listen, speak, read and write method of learning. It aims in facilitating efficient teacher-student interaction to correct phonetic accents and dialects.

### 4.Laboratories:

The institution provides subject-wise laboratories - Botany, Microbiology, Zoology, Physics, Electronics, Chemistry, Computer Science, Communication lab, Media Centre, JKC Lab for placements and training with the adequate equipment for effective teaching- learning activity and improve the competency of students in their domain and general subjects.

### 5.Other facilities :

Canteen, Ramps, Water management systems, parking sheds, Vermicompost unit, Waiting hall for girl students etc.

File Description	Document
Upload Any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.2 The institution has adequate facilities for cultural activities, yoga, games and sports (indoor & outdoor); (gymnasium, yoga centre, auditorium, etc.,)

##### Response:

Sri ASNM Govt(A),College, Palakol, believes in empowering students through holistic education. Its systematic and sustained efforts in identifying talent and guiding the expression of their potential as manifested achievement, has enabled the institutions to secure the positions amidst other institutions the area of sports and cultural activities.

- The college has a well-maintained infrastructure that promotes extracurricular activities.
- The college believes that activeness is the result of the activity. To stay all students very active more number of sport & game events are conducted. The open ground within the college campus supports good sort of sports and games.

**Sports and Games:**

Sri A S N M G C(A), Palakol believes 'physical health is a foundation for mental health.. The College ground support the following courts and play fields: Cricket Pitch-1 Kabaddi, Kho-Kho, Hand Ball, Throw Ball and Volley Ball Court Gymnasium . The Physical Director identifies the talents among the students, motivate and train them in various sports and games. Students participate in tournaments organised by college and other bodies at University, Zonal, State, National & International levels. The college also promotes their athletes by hiring sports academicians from district sports authority. The college organises competitions in Sports and games on various occasions, apart from the College Annual Day Competitions. The winner is duly awarded Certificates and Medals, as a token of appreciating the skills and achievements of the students, several sponsors from the town donate track shoes

**Cultural Activities:**

Palakol is known as the "Spiritual and Cultural Capital of Andhra Pradesh." There are plenty of opportunities for students to develop their talents in this direction. Students are guided by faculty and professionals from their respective fields. They show their skills on all occasions of the college is known its cultural zeal and offers like physical infrastructure for the purpose of the cultural activities .for screening educational ,movies

,documentaries, lectures, panel discussions, student cultural activities etc. The existing seminar hall with smart boards are being utilized by the college such as Fresher's Day, Student Induction program, Independence Day, Golden day celebrations, International and National Level Seminars, Workshops, Alumni Meets, Cultural Festivals, College Anniversary, etc.

**Yoga & Gymnasium:**

The college celebrates International Yoga Day on the 21st of June every year to inculcate the spirit of yoga among the youth. Yoga training classes are arranged for interested students with well-qualified trainers. Yoga training classes are arranged on the open Dias in the quadrangle of the main block. We have a yoga practice room

Yoga training classes are arranged on the open Dias and provides space for students to unwind, relax, meditate. Guided yoga and meditation sessions are conducted for the benefit of the students and staff. The Gymnasium offers exclusive fitness package for faculty and students of the college with tired sessions to help the students athletes, fit endurance and abilities. The college has a well-maintained infrastructure that promotes extracurricular activities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Geotagged pictures	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class,**

**LMS, etc. (Data for the latest completed academic year)**

**Response:** 57.89

#### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 11

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)

**Response:** 19.81

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	196.6500	0.21500	0.18450	0

File Description	Document
Upload Details of Expenditure , excluding salary during the last five years	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The Library carries a total of 31500 Books, with 10,525 reference books, Text books, Journals, Magazines and Newspapers. It is well equipped with all modern facilities including e-resources. The integrated library management software designed and developed by the INFLIBNET Centre based on



requirements of college. This software provides UNICODE based multilingual support for Indian and foreign languages. The LRC has registered membership with N-LIST, NDL to extend its services by providing e-resources to staff and students. The Central Library – LRC facilitate off-campus (remote) access of subscribed e-resources such as NLIST, NDL etc. to its registered users.

The library is being used by the students, Research Scholars from other HEIs . The LRC will be kept open on all working days between 9:00 AM and 6:00 PM. Currently the LRC is catering to the needs of more than 900 students, teaching and non-teaching faculty of the college.

The library also offers a dedicated space for students preparing for competitive exams reparation for higher studies, entrance examinations and for career opportunities and acquiring employability skills etc.

Some of the major components of the software in the library are:

- Gate Entry monitoring system (GEMS).
- Acquisition module
- Bibliographic control.
- Circulation Management.
- Self-check in Self-checkout.
- Serial control.
- OPAC
- Library usage statistic module
- Library books search and access
- Transaction history like access status, books new, and books returned overdue,
- Barcode management
- Report generation

#### **Digital section:**

- Separated Digital Section is available with 8 Computers for accessing digital resources available in the form of CDs, DVDs
- Access to online resources such as NLIST
- Free Wi-Fi access is available in the library. e-Library:
- The e-library includes subscribed Journals, open access to full text journals, subscribed and open access books as well as News Papers, Magazines & Moocs on SWAYAM Portal.
- The e-resources are linked to provide convenient access for students, staff

#### **Facilities available in the Library:**

- LAN, Internet.
- Digital Library.
- Photo copying
- Wi-Fi facility.
- Online Database Access
- Journals / Magazine's Archives
- INFLE NET – N – List e-resources.

- NDL e-resources.

Web

Link: [https://www.sriasnmgdcpalakol.ac.in/userfiles/ASN%20GDC%20%20E%20RESOURCES\(3\).pdf](https://www.sriasnmgdcpalakol.ac.in/userfiles/ASN%20GDC%20%20E%20RESOURCES(3).pdf)

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste Link for additional information	<a href="#">View Document</a>

**4.2.2 Institution has access to the following: 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources**

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-books , e-ShodhSindhu, Shodhganga Membership etc	<a href="#">View Document</a>

**4.2.3 Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**Response:** 0.79

**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.54	0.05900	0.75000	1.9040	0.70500

File Description	Document
Details of annual expenditure for purchase of and subscription to journals/e-journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 19.24

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 171

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities

**Response:**

##### IT facilities and features:

The college provides technology services comprising of computing and communication systems, Wi-Fi services, 24x7 access to IT resources is ensured to regular software monitoring and updating and antivirus policies, network device status, maintenance and backup. Maintenance is implemented as per annual budget and outcomes of IT committee meetings.

IT policy ensures allocation of adequate budget for the construction, upgrading and up keeping of IT infrastructure and for transport and efficient and usage of the IT infrastructure by faculty, staff, students and guests who visit the college institution for academic or administrative purpose it is also enumerated ethical uses and prevention of cyber risks. The IT policy describes its asset management software installation and licensing of wired and wireless networks ICT enable classrooms and its security.

##### The policy describes the following:

- Account and password management to manage user accounts in a secured
- Wired and wireless networking access to enrich the performance and speed of network

connectivity.

#### ?Computer lab usage for optional utilization.

- Software installation and licensing. Ensure trouble free usage.
- IT security to avoid un authorized access
- Backup and data recovery to back up the data in server.
- Internet and email access to provide internet tax is to all users
- IT asset management for inventory management.
- Preventive and corrective action for quality maintenance.
- Provide server maintenance to increase the performance and speed of options

#### **E- governance and communication system:**

All faculty and students are provided with email id through the college domains for official communication. WhatsApp groups are used to communicate academic information to faculty and students for admissions dial for SMS is used to communicate with a large population of applicants.

Process like ID card generation Student data sheets exam fee payments transfer certificate and staff biometric are compulsory automized the libraries also automated to extend better facilities to its stakeholders during covid-19 onwards Google workshop is used for online classes proctored examinations and webinars are made during pandemic circumstances apart from online or Web teaching using possible ICT initiative by all faculty.

Videoconferencing facility is also available for connecting to outside the colleges in the state of A.P. for academic programme participation and conductions of academic programme.

The college is also provided with 3 Digital class room each on with a true touch interactive devises with Digital Podium embedded with LCS ( Lecture Capture System ) software used in the Media Center for E- content development

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **4.3.2 Student - Computer ratio (Data for the latest completed academic year)**

**Response:** 8:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**4.3.3 Bandwidth of internet connection in the Institution.****Response:** 750 MBPS

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

**4.3.4 Institution has the following Facilities for e-content development**

1. Media centre
2. Audio visual centre
3. Lecture Capturing System(LCS)
4. Mixing equipments and softwares for editing

**Response:** B. 3 of the above

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years****Response:** 80.19**4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
12.95226	4.59731	20.25457	70.20732	17.84359

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### **4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

##### **Response:**

Sri A S N M G C Palakol has standard operating procedures for maintenance of infrastructural and support facilities.

##### **Infrastructure maintenance committee:**

- This committee discusses approves and implements infrastructure maintenance for physical economic and support systems on campus.
- Develop action plans to respond quickly and affordability to maintain issues and emergencies.
- Supervises related work conduct annual infrastructure audit of the physical academic and support facilities.
- Educating all teaching staff non teaching staff and students all the importance of participating in responsible maintenance of campus facilities.
- Ensure that the campus remains constantly clean tidy and secure always.

##### **Other committees for Purchase monitoring , utilization and maintenance.**

The infrastructure planning and development division plans this schedule of purchase and mains of physical academic and support facilities as per the budget sanction by the office of the CCE.

- Responsible for budgeting purchase orders and requirement of furniture equipment electrical and electronic gadgets and other types of equipment.
- The campus maintenance committee ensures effective maintenance of and other related facilities in the campus as per NAAC requirements.
- IT committee coordinates the purchase and maintenance of computers and other IT/ICT-related facilities.
- Library advisory committee suggest the requirements of library updation and upgradation including the effect of to use of learning facilities.
- The sports advisory committee provides guidelines for the enhancement of sports facilities.
- Website committee ensures updation of events and campus news on digital platforms.

##### **Academic Facilities:**

The institution has well prepared academic document with the aim to outline the college approach to the provisions of academic programs and the student cohorts for which they have been

developed.

### **Physical Facilities:**

Physical facilities include infrastructure, buildings, furniture, fixtures and fittings are being maintained by infrastructure maintenance committee headed by a coordinator. Budget is allocated periodically to ensure proper maintenance and utilization of the Physical facilities.

### **Laboratories:**

Department wise annual stock verification is done by committees constituted for the purpose. Calibration and modernization of equipment and updating wherever required are attended to by the professionals engaged for servicing/AMC .

### **Library:**

Regular maintenance of reading room, reference section and equipment, Updated Stock entries and physical verification. Updating internet connectivity. Minor repairs/major repairs or replacements as per demand have been attended from time to time .

### **Physical Education:**

Maintenance and utilization of Sports and games equipment, Courts and Gymnasiums are looked after by the In-charge Physical Director. Provision is made for periodic purchase of new equipment as per necessity.

### **Computers and IT infrastructure:**

The IT policy ensures to optimal maintenance and utilization of IT infrastructure for the benefit of students. It looks after the purchase and up gradation of systems and software, maintenance of equipment and disposal of e-waste.

## **1.Maintenance**

In getting the services of electrical maintenance department and getting electrical equipment repaired, the following activities are involved.

1. After identifying any problem related to electrical equipment, a requisition letter through concerned Head should be sent to the Principal.
2. An instruction will be given to faculty in-charge through Head to take up the work.
3. In-charge will instruct concerned Electrician to carry out the work.

### **1.1Maintenance of Computers (Hardware & Software) and Networking:**

1. **Scope:** This procedure is applicable to maintenance of computers in all the departments.

2. **Responsibility:** Hardware and networking maintenance in-charge and Head of the Department of Computer Science & Applications.

### **c)Activities/ Information:**

- General Procedure
- Repair Request Form
- Policies and Procedures

### **d)General Procedure:**

- Whenever there was a problem with computer hardware and software the respective lab-in charge have to fill the repair request form.
- Each and every department lab-in charges should maintain a copy of repair request form.

### **f)Records to be Maintained:**

To record the problems and the time of their resolving, the following should be maintained.

- 1.Repair Request Form
- 2.Log book containing repair request forms
- 3.System maintenance register

## **1.2Stock verification:**

The concerned committees.

### **a)Scope:**

The various items of stocks both non consumable and consumable shall be physically verified for their intactness, working condition and quantity as per stock register and to report for the discrepancies, deficits, working condition etc.

This stock verification and the procedures laid down shall be carried out in each department.

### **b)Activities:**

- 1.Bills Procurement for items purchased
- 2.Accession Register
- 3.Stock Registers
- 4.Stock Verification Procedure
- 5.Obsolete Items

### **i.Bills Procurement for items purchased:**

- Various items are being purchased after necessary approval obtained by the Principal/Management.



- Every purchase shall be made in the name of Principal, Sri A S N M GOVT. COLLEGE PALAKOL and bills, vouchers, invoices, delivery challans etc. shall be obtained in triplicate.
  - Items/equipment's shall be received in good condition and certified to that extent by the HOD or by the purchasing / receiving officer and Laboratory in-charge and the same shall be recorded on the invoices or delivery challans. Defected / damaged items shall be rejected.

## ii. Accession Register (Day Book):

- Items purchased and after due compliance as above shall be entered in the Accession Register with Accession Number/Code.
- Accession Register may be maintained at central office and also at department level.

### iii). Stock Verification Procedure:

- Separate teams may be constituted to physically verify the stocks in all the sections / laboratories of each department.
  - These teams will appraise for the physical presence of the item, intactness, performance etc. and make suitable recommendation or remark. During verification, the in-charges of laboratories / sections shall cooperate with the verification teams.
  - Team members shall be provided necessary information of the stocks for which the physical verification is carried through.
  - The individual department / section will prepare a list of laboratories & sections including names of in-charges, items of stocks both consumable & non- consumable etc. and make available copies to the verification teams.
  - The team members personally visit each department / laboratory / section and physically verify the stocks as per the information or records or stock register presented by the Heads of the Departments.
  - The discrepancies, lapses, physical presence of items, working condition of items, events of lending & borrowing etc. shall be recorded and a comprehensive statement to that extent shall be prepared and submitted to the Principal.
  - Stocks shall be verified once in a year.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 71.56

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2021-22	2020-21	2019-20	2018-19	2017-18
828	634	405	342	313

File Description	Document
upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the last five years

Response: 0

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**5.1.3 Following Capacity development and skills enhancement activities are organised for improving students capability 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology**

**Response:** A. All of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefited by career counseling and guidance for competitive examinations as offered by the Institution during the last five years.**

**Response:** 35.71

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
158	711	160	135	130

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies**

2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 37.19

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
63	56	53	87	22

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch).

**Response:** 13.92

#### 5.2.2.1 Number of outgoing student progressing to higher education.

**Response:** 27

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**Response:** 0

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: IIT/JAM/ NET / SLET/ GATE/ GMAT/CAT,GRE/ TOEFL/ Civil Services/ State government examinations) year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 0**

**5.3.1.1 Number of awards/medals won by students for outstanding performance in sports / cultural activities at inter-university / state / national / international events (award for a team event should be counted as one) year - wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/ cultural activities at inter-university / state / national / international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution**

**Response:**

Sri A S N M GDC Palakol has an active Students council in which the class representatives are selected based on their academic merit. They function under the guidance of the Principal and the Staff Advisors. To empower the Class Representatives, and other Members, Leadership Training Programme is organised every year. The college develops the leadership potential of students . The council is vibrant and has representation in important academic and administrative statutory bodies. This positively impacts learners cognitive skills, problem solving skills, and emotional intelligence and supports the transformation of learners into capable young leaders.

#### **The Student Council Members:**

It is constituted with a group of students, with nominated members from each Class. The members are nominated based on the academic performance of students among boys & Girls in the class.

#### **Representation in Academic and Administrative Bodies:**

The student's participation in statutory bodies like the Academic Council, IQAC, BOS, and each administrative and academic committees of the institution. The Students council gets feedback on all issues from the student community. The feedback is given by the students in academic and administrative aspects and has been implemented in the up gradation of curriculum, T-L process infrastructural issues and co-curricular and extracurricular activities.

The Class Representatives of the Students' council conduct assembly twice a week. They conduct fitness routines and pass on important information from the Staff to the students. They participate in different committees that take care of Discipline, Decoration, Cultural Activities and Campus Cleanliness, and responsible for the effective planning and execution of the programmes organized in the college - The Students council organizes a District Level Intercollegiate Cultural Fest. Students' role in various committees of the college is as follows:

### **Roles & Responsibilities:**

The student leaders work under the guidance of the Convenor – of student affairs / Vice Principals. The student council has frequent meetings on matters of college activities.

The Final year Class representatives are members of the committee for the Prevention of Sexual Harassment. The College campus is treated as Ragging free zone. Equal Opportunity Cell has a student representative who would address the issues concerned with Persons with Disabilities.

Students are also on the editorial board of the College Magazine. Each Department Association is spearheaded by a Student Committee that organises relevant academic programmes. Planning and execution of college events and celebrations of Fresher's Day, Sports Day, NSS Day, Annual Day, Graduation Day, Regional & National festivals, Inter-Departmental competitions intercollegiate events etc. are part of student council functions.

### **On Campus and Beyond Campus Activities:**

- Imparting Human values in the community and neighborhood villages
- Anti Ragging Campaign for students of the campus and in the hostels
- Green Campus initiatives
- Swatchh Bharat activities – “Swachh Kalasala”, “Vanam-Manam
- Organizing Blood Donation campus
- Cyclone & Flood Relief activities and disaster management activities.
- Engagement in quality initiatives of the institution.

Distribution of food & other items to orphanages and PWD Children. Rural reconstruction activities in adopted villages under extension programs

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

### **5.3.3 Average number of sports and cultural events / competitions organised by the institution per year**

**Response:** 25

#### **5.3.3.1 Number of sports and cultural events / competitions organised by the institution year - wise**

during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
45	03	26	27	24

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association / Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services.**

### Response:

Sri A S N M G C(A) Palakol has a strong, committed and functional Alumni is a registered body (Reg. No. 433/2017) under The Registrar of Societies Andhra Pradesh Registration Act (2001)

The alumni of the college is widespread across the world in various capacities ranging from Social Reformers, Renowned Artists, Lyric Scientists, Academicians, and Politicians. The alumni take pride in claiming their belonging institution. They identify themselves with their alma mater so much that any major or contribution they make is taken as a god-sent opportunity to discharge their indebted institution. Equally, the institution deems it an honor to claim its alumni as its main strength and publicity. Hence, the college has institutionalized the culture of honoring octogenarian alumni.

It functions with the motto of sustaining the bond between the college and the alumni and enables proper channelization of the contributions from the alumnae. Alumni involvement is manifested in contributing holistically to the development of the institution by augmenting the infrastructure by rendering financial support, and academic services and organizing career development programs. The annual Alumni meet is organized every year in the month of July.

### A)Financial Contribution:

The Alumni have sponsored RO Plant, invaluable Library Books, chairs for the physically challenged. Many local artisans including masons, plumbers, and electricians, who

happen to be alumni, serve the institution in their own capacity with various periodical repairs at free of cost which cannot be measured in terms of money. Dr. Ghazal Srinivas, proud alumni has taken lead in getting R.O. plant sponsored by Sri. Chakra Cement, Guntur @ Rs.1,25,000/- and Alumnus of 1972-75



batch has undertaken in laying of rectified tiles in the College Central

Library@Rs.1, 25,000/-. The scholarships and Endowment Prizes were given on college annual day & Graduation Day Celebrations to the meritorious students.

Sl.No	Description of work	Alumni Donation in Rs	Year of Dona
1	RO water Plant	125000	2020-21
2	Renovation work of Library	125000	2020-21

B)Non-Financial Contributions:

Contribute in updating the syllabus, introducing new courses, and revamping the teaching-learning process. Support during conferences, Seminars Intra & inter- collegiate fests organized by various Depts. They act as resource persons and also sponsor certain items of the event. Regular interactive sessions with alumni are arranged by all the depts. during induction programs, career orientations etc.

The alumni association also organizes counseling sessions & career guidance programs for students.

Sri A S N M G C(A) Palakol, values the feedback of Alumni on its academic and co- curricular activities and implements the suggestions.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni financial contribution during the last five years (in INR).

**Response:** D. 2 Lakhs - 5 Lakhs

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

##### Response:

Governance at Sri ASNM Government College (A) is structured and synchronized with the vision and mission of the institution. The structure is found on enabling strategy for a continuous march towards achievement of the institution's objectives and goals.

**Vision:** "Emphasizing the importance of a flexible and multidisciplinary curriculum that prefers the students for the 21st century and promotes the students for the 21st Century and promotes the use of experiential and hands-on-learning methods to engage students and develop critical, creative and problem solving skills to combat the competitive academic environment"

The government system at Sri ASNM Government College is inclusive and participative with equitable representation of all key stakeholders, government nominees, industry, academia, government agencies, faculty and student members. The system is structured into a hierarchy that reflects levels of decision making starting with college committee CPDC and GB, AC, BOS, FC, IQAC, Staff Council, Conveners of different institutional committees. The issues of discussions, policy evaluation are laid so as to enable that is qualitatively superior and faster for execution.

##### Mission:

- To give equal emphasis on all subjects- Science, Social sciences, mathematics, Arts, languages, sports – with integration of vocational and skill Development in National Curricular Frame Work
- To promote knowledge and value based education through academic excellence and mould the students into good citizens of society.
- To make the students realize their potential and bring out the innate skills of creativity and leadership
- To promote academic exchange and strengthen academic – industry interfacing exploring technology available to develop self- reliant individuals.
- Relentlessly pursue institutional effectiveness through Quality Assurance System

In line with the stated mission , the governance system integrates all the components required to ensure the successful attainment of the outcomes. The institutional committees will take decisions and implemented by the head of the institution.

The mission of the institution encourages all students to develop and imbibe values such as discipline, dignity, dedication and diligence so as to emerge as socially conscious citizens is visible at all levels of governance. The five four values of the institution are :

#### The 5 core values of the institution

1. *Integrity with inclusivity*

*2.Responsibility*

*3.Strive for excellence*

*4.Caring for society*

*5.Participative governance*

Participation of teaching and students in decision making Bodies of the Institution:

**Statutory bodies:**

1.Governing Body: An apex body to approve new programs, recruitment of teaching faculty, and annual budget before submitting the same to UGC and guide the college within the framework of autonomy.

2.Academic Council: Approves the BOS of courses of study with or without modification. It makes regulations regarding the admission of students, curricular, Co- curricular, extra-curricular, extension activities, Introduction of new programs, scholarships, fellowships, and other issues relating to academics.

3.Board of Studies: Prepares syllabi for various courses, suggests methodologies of teaching and evaluation process, panel names of examiners.

4.Finance Committee: Acts as an advisory body to governing body to consider budget estimates, grants from UGC, and income from fee and audited statements

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.1.2 The effective leadership is reflected in various institutional practices such as decentralization and participative management.**

**Response:**

Decentralization and participative management stand out as the two main strengths of the institution. The College administration is so structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters.

***a)Decentralization operates in two ways :***

The Governing Body is the apex body followed by a hierarchy of Staff Council, IQAC/Academic Cell, and Finance Committee. Further down, there are various institutional committees for attending various matters

like making policies and proposals, and executing tasks. All the faculty participate in institutional committees. Students and non-teaching staff are made members wherever possible. Decisions are made based on feedback and deliberations. The Governing Body takes all major policy decisions and reviews their execution. The Staff Council and IQAC/Academic Cell take decisions on day-to-day issues and procedures to be followed at the college level. Departments/Faculties have autonomy in planning and executing curricular, co- curricular, and extracurricular activities of the departments. Records are maintained on all activities at all levels.

#### ***b)Participative Management:***

The college ensures the participation of faculty at strategic as well as functional levels. College policies and financial and non-financial plans evolved after thorough discussions at the department level. Approvals are given by the Staff Council consisting of heads of departments and committees/cells. Faculty is involved through committees such as Infrastructure Committee, Disciplinary Committee, Anti-Ragging Committee, Grievance Cell, Maintenance Committees, etc. for the day-to-day maintenance of the college. The Principal delegates powers to the Vice-Principals and other officials such as HoDs and coordinators of various institutional committees to ensure smooth and systematized governance.

The Principal constitutes committees/cells with well-defined responsibilities in consideration and concurrence of the Staff Council

- 1.Academic Cell: Monitoring Academics and related activities
- 2.Examination Cell: Examination-related activities
- 3.Internal Quality Assurance Cell: Institutionalization of quality, data maintenance,
- 4.Central Purchase Committee: inviting indents from departments.
- 5.Special Fee Committee: Appropriate utilization of special fees.
- 6.IT Initiatives Committee: Upgrade and maintain IT infrastructure.
- 7.Women Empowerment and Anti sexual harassment Cell: Address women-related issues
- 8.Competency building (JKC) Committee: Train students for employment and other life skills.  
Organize drives on Campus and provide opportunities for placement.

#### **Case Study:**

Stake holders participation in introducing Computer Science and Data Science programme

The case study reveals the strategies adopted for the introduction of new programme. The Principal constitutes a committee through IQAC & Academic Cell to investigate the regional, national and global requirements and opportunities for the introduction of the program. The committee invites suggestions from industry, alumni, parents, and faculty. The committee analyses the suggestions and submit the recommendations to the principal. The observations laid down by the stack holders indicated that Data Science is an emerging technology as indicated by world economic forum. Principal submit the proposal to the departments to place it in BOS and moved to AC and GB for approval. Hence the program was introduced during the academic year 2021-2022 after approval by the affiliating university.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>
Link for strategic plan and deployment documents on the website	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

The institution strives for academic excellence by adopting new technologies nurturing academic and research ambience imparting industry related skills with focus on rural education and women diversity. The strategic plan of the institution and encompasses the development parameters like infrastructure, academic research, co curricular activities and placements.

#### Process :

The institution considers the view of stakeholders, priorities of regulatory bodies and NEP- 2020 and societal requirements etc. before proposing the item to included in the strategic plan document. A draft document is prepared by planning and development committee to submit to GB for suggestions and approval. The revised perspective plan will be implemented and monitored by IQAC.

Thrust areas of strategic plan mainly focus on *improvement of academics, research, collaborations and consultancy, student progression, faculty and staff development societal connect, resource mobilization, development of infrastructure, institutional ranking and its brand building, effective teaching learning, blended with technology, innovation and startups, extension, outreach activities etc.*

#### Perspective plan period of the institution.

Academic Year 2006-07 to 2011-2012 ASNMM Perspective plan-I(5 Years)

Academic Year 2011-2012 to 2016-2017 ASNMM Perspective plan-II(5 Years)

Academic Year 2017-2018 to 2026-2027 ASNMM Perspective plan-III(10 Years)

Strategic plan-III: ( 2017- 2027) comprises short and long term goals focusing on.

- Resource mobilisation and utilisation with adequate budget allocation.
- Expansion of infrastructure and regular maintenance.
- Sustainable green initiatives for environment concern .
- Assistance for economically disadvantaged students through Alumni.
- Promote sports and games through scholarships.
- Quality sustenance through IQ AC.

- Programs to address the current industrial demands.
- Design and development of curriculum to meet global competitions (Industry 4.0 and world economic forum.)
- Holistic progress of the institution by establishing centres of excellence and clubs.
- Inculcate values and ethics through societal connect activation.
- Staff quality enrichment through academic development programmes.
- Functional MOU to connect institution and NGOs.
- Research promotion through seed money, incentives and awards.
- Centres for student progression towards higher education.
- Impart employment and entrepreneurship skills.
- Training for placement in (CRT) companies of repute.

*Some of the activities foundational to the strategic plan has been successful in the following where the institution capitalized on the academic strength are:*

- Tapping grants for physical infrastructure and Digital equipment that contributes and enhances teaching learning activity effectively utilizing the technology innovation from a central scheme RUSA1.0 Rupees 140 Lakhs for Physical infra structure and 60 Lakhs for IT and ICT related equipment.
- Exposing the students to the local and neighborhood community for summer projects and also to identify for carrying out internships projects or field projects in the domain subjects through which the students learn not only the life skills and values in society but analytical thinking and decision making skills including problem solving skills during the interactive sessions of CSP internships and field projects.
- Remaining items have been submitted in various statutory bodies for suggestions and approval for effective deployment of the initiatives in the block period of strategic plan -III.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

##### **Response:**

The well-defined organizational structure of the college defines the authority and responsible positions by delegation. The Governing Body with the Commissioner of Collegiate Education as the Chairman, Principal is the Chief Executive Officer of the college for all administrative, academic and financial matters. The Vice-Principal and the Administrative Officer assist the Principal in implementing academics and administration-related tasks. Various Committees and in-charges of departments and superintendent in

association with office staff execute policies of the institution.

### **The Governing Body Functions:**

- Direct the College towards the achievement of the predetermined goals.
- Frame, amend and approve principles and policies.
- Approves new programs of study leading to the award of a degree.
- Approves the annual budget of the college.
- Approves additional /maintenance of infrastructure and other amenities.
- Review the academic performance of the institution.

**Academic Council:** chaired by the principal and adheres to UGC norms.

- Approve the decisions of BoS.
- Recommends proposals of the institution for new programs and collaborations
- Approves the regulations of the curricular, co-curricular and extra-curricular
- Review and approves academic calendar
- Approves the decisions of the result passing board
- Suggest and approves R&D initiatives

**BoS :** is chaired by the chairman of the concerned board

- Frame the syllabus and Recommends skill / value based courses
- Recommends need based industry collaborations
- Approves the department activity chart for ensuing academic year
- Suggests pedagogies for innovative teaching -learning
- Approves the panel of examiners and paper setters.

### **Finance Committee:**

It is an advisory body chaired by the Principal. The committee adheres to UGC norms. The functions include:

- Review and approve the budget estimates
- Review and monitor income and expenditure
- Suggest the budget for quality initiatives and maintenance expenditure.
- Prepare and present the audit report to authorities concerned
- Recommends students scholarships, free ships, concessions, incentives etc.,
- Allocation of funds for staff welfare activities and for R&D activities

### **Academic and Administrative Committees:**

The administrative set-up is well structured and promotes decentralized functioning. The principal is Assisted by the staff council, IQAC, Academic coordinator, COE,NSS,WEC , R&D and student welfare etc.

### **Policies , Service Rules and Procedures:**

A well defined 21 quality policies on different areas :- curricular development, teaching & learning ,

admissions, HRs, Research, and consultancy, seed money policy , admission policy, code of ethics, career development policy, Divyagan policy , Exam Policy, e-governance, IT policy, infrastructure policy, finance and accounting policy, innovation and incubation policy, library policy, infrastructure maintenance policy, reservation policy, resource generation policy and IQAC policy etc. .

HR policy of the college mandates rules and responsibilities for faculty and staff. It formulates rules and regulations for selection, joining, promotion and relieving, payment fixation, attendance and other benefits as per government of Andhra Pradesh rules and regulations in vogue in being a government college. Hence these accomplishments reflect the effective and efficient participation administrative set up for effective governance of the institution

File Description	Document
Any additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Administration
- 2.Finance and Accounts
- 3.Student Admission and Support
- 4.Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression

**Response:**

The institution provides welfare measures and capacity building measures with foremost importance to



motivate the employees, ensure career progression, increase efficiency, enhance knowledge and safety work place.

It being a Government college all the rules prescribed by government are followed from time to time.

- The college offers a number of welfare measures for teaching and non-teaching staff.
- All the teachers are encouraged to attend faculty development programmes offered by other HEIs and Universities.
- They are granted academic leave for attending the same and the period is considered as on-duty period.
- Study leave for doing research work is permissible under the FIP scheme .
- Provision for availing Maternity leave for 6 months and paternity leave for a period of 15 days as per government rules.
- The faculty who complete their Doctoral Research, publish research articles in reputed journals, and publish books and chapters are given due acknowledgment in their Career Advancement Schemes.
- The Annual Self Appraisal Scores are validated by IQAC and are considered for promotion and transfers.
- All the permanent staff are eligible for Employee Health Scheme of Govt. of AP.
- The teachers are encouraged to complete Faculty Development Programmes, Refresher Courses and Orientation Courses.
- First Aid Kits are available in the health Centre, hostel premises, NSS, Science Block, Physical Education Department, and Office Room.
- Refreshments facility in the College Cafeteria.
- Other welfare measures for staff include:

? Casual leave, Special Casual Leave, Half Pay Leave, Earned Leave, Commuted Leave, Medical Leave, Optional Holidays

? Teachers who are appointed prior to December 2004 are eligible for pension benefits on retirement.

? Faculty employed after 2004 are covered under New Pension Scheme namely CPS.

? Andhra Pradesh Government Life Insurance is a Social Security measure for the welfare of Government Employees and is mandatory for all Permanent staff.

? Group Insurance Scheme is Life insurance protection cover offered by Life Insurance Corporation. This is mandatory for all government employees in the state.

? Employees Health Scheme (EHS) provides cashless treatment to all State Government employees

including the State Government pensioners, along with their dependent family members

? Andhra Pradesh Employees welfare fund is mandatory for all state government employees The loan from the fund is made available by DDO and District/ State level committee to the member for medical, education, ceremonies, and other rituals in the family

? Grievance Redressal Cell

? Women Empowerment Cell

? Free Wi-Fi facility

? Festival Advances

? LTC ( Leave Travel Concession)

? Housing and Vehicle Loans

? RO Water Facility

? Cold Water Plant

? Mike for engaging huge classes

? Faculty induction programme

? 24/7 internet facility to update and upgrade them in undergoing FDP, NPTEL/MOOOCS courses, e-content development and collecting digital initiatives that enhances their T-L activity.

? Ex-gratia is provided for faculty, administrative & support staff.

? Staff sports and games are organized annually.

? Vacation during summer & interim sessions.

? Education Advance

? House building advance.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences /

**workshops and towards membership fee of professional bodies during the last five years.**

**Response:** 3.45

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.3.3 Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.**

**Response:** 0.4

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	01	0	0	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	<a href="#">View Document</a>
Reports of Academic Staff College or similar centers	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development**

**Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 20.11

**6.3.4.1 Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	11	0	4	0

File Description	Document
IQAC report summary	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

**6.4.1 Institution conducts internal and external financial audits regularly**

**Response:**

Sri A S N M G C(A) Palakol being a Govt. Institution conducts internal and external financial audits regularly as per Government schedule intimated to the institution.

The mechanism of the conduct of audits and the procedures adopted for settling audit objections is given below.

The college has a well-planned and transparent budgeting, accounting and auditing procedures implemented and practiced over several years .

The principal of the institution is the authorized person for making decisions and is responsible for overall management of funds, and for effective utilization, submission of auditing statement of accounts and annual utilization certificates of funds received from various govt./agencies etc.

The Government of Andhra Pradesh has framed the audit mechanism for all Government Educational Institutions. The Accountant General, A.P, is the external auditor for the Government Institutions and the Audit team of the office of the Commissioner of Collegiate Education or Regional Joint Director of Collegiate Education or Local fund audit of Govt. of AP shall perform the internal audits [inspections] periodically. In depth financial audit is conducted by the Office of the Regional Joint Director at the end of

a Principal's tenure in the college. The latest audit was conducted in July 2013 by a team of auditors from the Office of Regional Joint Director, Rajahmundry. Periodically the utilization certificates issued by an external registered Chartered Accountants are obtained after getting the accounts audited. Separate Heads of Accounts are there for depositing the special fee and Tuition Fee and the exact amount deposited is authenticated by the Sub Treasury Officer concerned.

Apart from the above mechanism, the Principal of the respective educational institution will constitute an internal audit team to check the accuracy and transparency of the various internal departments/sections/accounts yearly. The funds released from the various external bodies such as UGC Development Grants, RUSA, UGC Autonomous Grants, etc., will be audited by the Chartered Accountant hired by the institution. The respective depts. / faculty will perform the audit for the funds utilized upon the receipt of the audited utilization certificates, Income and Expenditure statements, and bills/vouchers etc.

If any, discrepancy/ objection is raised by the external bodies/audit parties during the external audits and internal audits performed by the office of the Commissioner of Collegiate Education or Regional Joint Director of Collegiate Education, they will prepare audit report/ letter to the institution. Accordingly, the Principal will submit the required data along with documentary evidences to the respective departments for rectification of the concerned objections. If the audit parties are not satisfied with the information provided for the objections, the funds will be recovered from the respective Institution/Principal or the person responsible and also recommended for suitable disciplinary action as per rules in vogue.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### **6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years (not covered in Criterion III and V) (INR in Lakhs)**

**Response: 0**

##### **6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The institution imparts its best attention as much to the mobilization of funds as to their proper utilization for achieving quality and excellence. The needs are assessed based on the strategic plans for short and long-term requirements. The sources to be tapped will be finalized based on the nature of the requirement after thorough deliberations with appropriate bodies. The institution invests its best efforts to mobilize both internal and external resources. These resources are utilized solely for the purpose for which they are granted and records are maintained to that effect. The Utilization Certificates are promptly submitted to the authorities within the deadlines periodically so as to be eligible for future grants.

#### The college received funds from the following External Sources:

- State Government Funds,
- UGC Autonomous Grants,
- UGC- Funds to enhance the quality of teaching and learning process,
- RUSA grants to improve the overall quality of the Institution and
- UGC Plan grants under various sub schemes.

#### The college received funds from the following Internal Sources:

Special Fee, Fee for Restructured Courses, and Fee for Self-financed Courses, to pay for the additional expenditure incurred to run the courses.

Major resources of income for the college are from the following streams

1. Grant in aid the form of budget for OOE ( other office expenditure ) besides capital expenditure on salaries directly from the state government
2. From RUSA for infrastructure development.
3. UGC is a major source of funding for development activities, academic resources like books and journals, academic infrastructure , sports facilities, furniture for office and laboratory ,library and extension activities etc. as specified in the eligible heads of annual autonomous grant and under plan block grants in the form of Development grant in 12th plan of UGC.
4. Scholarship for students from both state and central governments
5. Fee collected from self finance programs
6. Funds from NGOs like PTA, Alumni and Philanthropists
7. Government funds for maintenance of telephones internet stationary electrical bills etc.( OOE )

#### Proper Utilization of Resources:

- 1.1. Departments submit their requirements in terms of physical and academic infrastructure viz. laboratory equipment, chemicals, and T-L equipment to the Principal. The committees and clubs propose their needs based on the planned activities for the ensuing academic year and budget allocations are made accordingly.

- 2.The finance committee comprising the Principal and senior faculty scrutinize the proposals and prioritizes them as per the needs and makes recommendations
- 3.Purchases are made after inviting quotations /estimates from multiple agencies. Purchase decisions are made based on cost and quality.
- 4.frastructure maintenance /repairs are planned in the budget
- 5.The departments and committees present their accounts at the end of the year for the amount spent.
- 6.Periodical internal and external audits ensure proper auditing and transparency
- 7.Other office expenditure like electricity, telephone, internet, stationary, lab equipment etc., are being met from government budget released quarterly for the purpose

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of – Incremental improvements made for the preceding five years with regard to quality (in case of first cycle) Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)**

### Response:

It is the vision of the IQAC of the college to promote quality initiatives and interventions prioritizing the holistic growth of the college in line with its vision and mission.

The following 2 practices are illustrative of incremental improvements.

### INITIATIVE - 1: Academic Audit:

#### a} Internal Academic Audit:

IQAC services on updating syllabi of various programs offered and suggestions are incorporated. The other areas on quality improvements in updating the domain knowledge, suggestions for academic flexibility and enrichment by way of suggesting employable, Skill oriented certificates, and sector skill Courses, and implementation of OBE by the Depts. using Bloom's Taxonomy, conducting field visits, field projects and

internships, extension activities, and industry-academia collaborations

#### **b) External Academic Audit:**

The experts give constructive suggestions for improvement based on which planning of curriculum plan for the next academic year. In the same way, the Administrative audit was also conducted by the external experts and sought proforma information based on which the institutional score will also be awarded by the team members. The academic audit helped the faculty for their improvements in curricular aspects using ICT-enabled T-L methodology and other innovative practices that help the students for his/her wholesome personality development.

#### **INITIATIVE -2:**

##### **a)Outcome Based Education(OBE):**

OBE reforms emphasize setting clear standards for observable , measurable outcomes. It is a student centric learning model that helps teachers to deliver the course content and conduct assessment keeping in mind the intended outcomes of the specific program OBE enhances the employability of the student besides helping them to imbibe necessary skills in their personality. Internship model is a practical hands –on training experience for skill development was offered to all programmes The internship programme is an added advantage for both the student and organization as potential of students will be identified

##### **b)Curriculum Development:**

Sri ASNM Govt. College being an autonomous institution, it has autonomy to frame the curriculum and syllabus components in line with OBE characters, as recommended in NEP 2020. Before conducting BOS, the members of the Dept., discuss the current demand and needs of the industry for suitable employability. The members suggest the BOS on revision of course content, conduct of T.L. process, internship, field projects, field visits, and other experiential methods that enrich the curriculum of the subject.

In addition, implementing the recommendations made by peer team, the institution has imitated many Incremental developments during the post accreditation period. Some of them are

- The college started offering CBCS syllabus from the academic year 2015-16 onwards
- Three Digital Classrooms and one Virtual e-class room have been in place.
- A new block has been constructed with 3 Class rooms by effectively utilizing Rs. 2 Crores of grant from RUSA.
- Faculty members engaged online classes during pandemic utilizing various platforms. All the classes are made available in Baharat Pahe Online Tab in institutional website. These classes have been recorded and are uploaded on CCE LMS portal.
- Thus the incremental initiatives during the post accreditation period have resulted in academic, administrative and infrastructural development of the institution



File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The IQAC brings out a structured mechanism to review the Teaching Learning process at periodic intervals. Responding to quality in education in the IQAC led the transaction to the outcome based education(OBE) ecosystem from 2021-2022. Incremental improvements in methodology have led to a set of guidelines issued to faculty members for teaching and assessment which focus all efforts in attaining the directed desired outcome for the learner.

All lesson plans includes activities geared towards one of three goals i.e; *skill development*, *employability* and *entrepreneurship* development. Testing methods have also undergone re alignment so that every question in each question paper, both internal and external is mapped with the persistent knowledge level from Blooms Taxonomy so that all knowledge levels are tested.

**Micro planning & Review by IQAC:**

- Micro planning of the course is done at the beginning of the semester
- Syllabus completion as per the academic plan is recorded in teaching diary with the details of the course ,Teaching plans, Synopsis of the topic, methodology adopted, allocated hours to handle particular topic by the faculty concerned and reviewed by the head of the Departments concerned.
- Group discussion, MCQ test and Unit tests are conducted after the completion of every unit
- Rubrics assessment for attainment is based on class room participation, Library utilization, paper presentation for internship, field trips etc.
- Remedial classes are conducted to slow learners with peer teaching and additional assignments etc.

**Academic Audit:**

Internal academic audit by IQAC team and external academic team by the faculty of other institution as directed by the Academic cell O/O CCE ,ensures adherence to course plan innovative teaching methodology adopted, maintenance of academic records and quality of assessment /evaluation in CIA and SEE etc. and suggested corrective methods to be adopted for the ensuing academic year.

- IQAC also reviews with the class committees before the commencement of end semester

examinations to receive feedback from the students on the effectiveness of teaching learning process and the queries registered and addressed. Quality enhancement in academics is done through effective intellectual instruction, monitoring and evaluation.

#### **CO/PO Attainment :**

OBE is the attainment level are assessed through direct and indirect methods.

- Course outcome attainment helps to propose suitable revisions in the following academic year.

#### **Feed Back:**

Feed back on faculty performance is received from students, peers and head of the departments.

#### **IQAC initiative for Improvement :**

Innovative Teaching Pedagogy:

The classes have been equipped with ICT facility of interactive, panel equipped with touch board, software available in virtual classroom & digital class rooms supplied in RUSA scheme. Faculty members were encouraged to take up NPTEL courses under MOOCs and other courses on the SWAYAM and NPETL platform. Workshops on teaching with hands on experience in the use of interactive panel were given to faculty members.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

#### **6.5.3 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.Any other quality audit recognized by state, national or international agencies (ISO Certification)**

**Response:** All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

The Institution though co-educational, evidencing an incremental environment of girl students pursuing higher education in ASN M Govt. college, which pioneers in its efforts to promote awareness on gender equity.

The college through its curricular and co-curricular activities sensitizes students on gender issues that are predicament in the society.

- Various competitions and guest lectures are systematically arranged to create awareness and to mould the students to be proactive in gender related issues.
- The students are encouraged to write research articles on the topics related to gender equity and have access to e- resources available.
- The Gender issues related to curriculum are integrated

Besides the above, The college has been providing and enabling environment to a diverse population of younger women to acquire knowledge skills and overall personality development. Freedom of thought and action, opportunities of for development based on discipline, dignity sportsmen ship and devotion to higher aims causes and make them responsible global citizens.

- The college has 40 % women employees and 34% of girl students. Women has 33.33% seats in the college.
- Women constitute a significant number in all committees and paly a prominent role in the administration-: Academic coordinator, Research committee convener,etc.,
- The college celebrates women's day every year by conducting various competitions, rallies, and motivational lectures.
- The Women Empowerment and Protection Cell takes care of the safety and security of women and looks after their amenities and their maintenance of various gender-sensitive campaigns

1. **Safety** : There are 254 girls studying in this college. It is owing to the security measures taken by this college that girls in large numbers join this college in spite of having a Women's college within one kilometer. The Discipline Committee and Anti- ragging pay Special attention to the safety and security of women. The members move around the campus during free time for women's safety. Anti-ragging slogans and the punishments awarded thereof are also displayed on college walls. As a measure to step up the security of women, the college has outsourcing security to provide protection to women staff and students at each block, in the ground, entrance of the college.
2. **Security**: Girl students are periodically trained in self-defense techniques to face any The SHE teams, a protective wing of the Police Department consisting of women squad visiting colleges twice a day to prevent eve-teasing and ensure protection. Complaint Boxes are set at nodal places for students to drop complaints and suggestions about any inconvenience experience in the college.
3. **Counseling**: The college has adopted a proctor system for any kind of help or counseling.

Counseling sessions are organized on issues like health and hygiene, handling teasers, the evil of early marriages, women's rights, etc. by inviting experts from the Law, Medicine, and police.

4. **Common Room:** There are separate spacious waiting halls for ladies attached with toilets, fans, and seating arranged for relaxing, have lunch or prepare for examinations. Automatic safety napkin vending and disposal machines are installed

File Description	Document
Annual gender sensitization action plan	<a href="#">View Document</a>
Specific facilities provided for women in terms of: a.Safety and security b.Counselling c.Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

**Response:** B. 3 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

The institution has a permanent mechanism for eliminating / minimizing the wastage on the campus, be it of time, power, paper, or water. However, where wastage is inevitable and unavoidable, it is managed quite effectively. It is either deposited safely or recycled successfully for the benefit of nature and the

community. Mainly the institution manages three types of waste.

### 1) Solid Waste Management:

The main solid waste include paper and disposables. Students have been created awareness through orientation classes and signboards at important locations. Measures are being taken for safe disposal in by separating them into biodegradable and non-degradable materials. The biodegradable waste is shifted to the vermi compost unit. This in turn is used as organic manure for the development of Botanical gardens and greenery in the college. The non-degradable wastes are separated into recyclable and disposable ones. Plastics, glass, and scrap metal wastes are collected and sent to municipal dump yard.

### 2) Liquid Waste Management:

Liquid and semi-liquid wastes are safely channeled into sealed tanks and are disposed off periodically. The liquid chemical waste coming out of the laboratories is neutralized and disposed of safely. The wastewater generated by RO Plants is being channelized into the college gardens. To hold and absorb running water, the students of NSS have dug a number of Recharge pits/rainwater harvesting pits at all pivotal points in the college which helps to raise the level of the water table in the college.

### 3) E-waste Management:

Not much e-waste is generated in the institution on a daily basis. The electronic waste in the college includes discarded electrical or electronic devices such as used electronic parts, burned electric bulbs, wires, and computer peripherals certified as unusable is usually set apart for reuse, resale, salvage, recycling, or disposal. Electronic goods in the campus are serviced, maintained and upgraded regularly to maximize longevity of usage. Empty toners, printers, cartridge dysfunctional computers and expire electronic items are sold to renowned agencies for recycling

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Geotagged photographs of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any additional information	<a href="#">View Document</a>

**7.1.5 Green campus initiatives include:**

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

**Response:** A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	<a href="#">View Document</a>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

**Response:** A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.7 The Institution has disabled-friendly, barrier free environment**

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

- The Institution has always exhibited its concern for the need of an inclusive society .The college has ensured that inclusivity is an integral part of the college ecosystem .
- To help the differently abled, parking areas are kept closed to the building. Ramps are provided for wheel chair users.
- It is ensured that the teams for academic projects formed keeping inclusivity as the main factor. This enables students to learn working in a multi cultured organization.
- The faculty in charges of NSS ,YRC and RRC also encourage students from different cultures join hands together for extensive activities, during NSS camps the volunteers gather information regarding the socio economic status of villages they have campaigned This enables them to understand the way of life under privilege and also motivate them to help the people in need .
- The college accommodates students hailing from diverse cultural, linguistic, regional, communal, and socio-economic backgrounds. All the aspirants who seek admission to the institution are admitted against the seats earmarked for them in the reservation categories as specified in government policies.
- Coaching for special needs such as career guidance, competitive exams, and remedial teaching measures are provided to all the students belonging to diverse backgrounds.
- Activities are conducted to promote universal values such as truth, righteous conduct, love, nonviolence, peace, patriotism, human values, communal harmony, and social cohesion to promote harmony towards diversities.
- Students and staff visit old age homes, orphanages, and blind homes and donate food grains, fruits, and eatables to the inmates. These visits promote the value of empathy among the students.
- This inclusive atmosphere is reflected in the conducting of extracurricular activities in which all participate harmoniously without giving scope to any linguistic and cultural barriers. Everyone



respects others' religious faith, beliefs, and traditions.

- The institution celebrates various cultural feasts and festivals. All the hostel inmates and day scholars involve whole heartedly rise above the diversities of caste, religion, and social and economic background and participate in these festivities. The college celebrates Vyasa Pournami, Sankranti, Christmas, Holi, Diwali, Rashtriya Ekta Diwas, and Rashtriya Matru Bhasha Diwas, with great fervor and zest.
- In order to inculcate the importance of our traditional and spiritual values the college has a memorandum of understanding with Vivekananda Yoga Kendra and offers training and certificate courses in Yoga to all interested students.
- The students are encouraged to research the great Indian citizen personalities from different walks of life who are embodiments of these values and inspiration for the young women students in all aspects. These projects are displayed in the form of portraits as a constant source of motivation.
- Besides the above a varied value oriented quotations of all religions, cultural backgrounds and faiths are displayed in the campus verandahs, classrooms and other focused areas.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

##### **Response:**

The college sensitizes the students and staff to observe fidelity to the constitution through invited talks apart from observing Constitution Day where all the rights and duties of law-abiding citizens are highlighted and reinforced. The Courses like Ethical Studies and Human Rights reinforce the constitutional values of justice, equality, liberty, and fraternity are part of the curriculum. These activities provide the platform for students to have group discussions and take up typical issues to highlight the promotion of fundamental rights and also cases where the rights are infringed.

The staff and students are sensitized to the constitutional guarantees for women especially Article 15 (3). The students, in turn, are able to speak on the fundamental rights and duties in the villages adopted for extension activities.

#### **SENSITIZATION OF CONSTITUTIONAL OBLIGATIONS:**

##### **a)Academic clubs:**

1. Courses offered to emphasize constitutional obligations like women studies in domain Subjects like political science, constitution of India, Human Rights, Environmental Science etc., and Economic and other Legislations in Economics subject offered in curriculum apart from foundation courses.
2. Consumer club spreads awareness on consumer rights
3. Equal opportunity Cell promotes equal opportunity and non – discrimination
4. Value Education Cell organizes various programs to inculcate honesty and integrity.
5. WEC address gender issues, legal awareness, health and inspire to uplift women
6. Fine Arts Club organizes programmes to promote Arts and culture, improve creativity and expression of thoughts

**b)Activities organized:**

- Consumer Rights sensitization on consumer related disputes and redresses.
- Invited talks on constitutional obligations and citizenship responsibilities.
- Right to Vote- to spread the electoral responsibilities among the public.

**c)Observations/Celebrations:**

- National celebrations – Republic day, Independence day, Sardar Vallabhai Patel birth day, National youth day, Dr A P J Abdul kalam memorial day etc.,
- Social Responsibilities –NSS day and National Sports Day etc.,
- Observation of sadbhavana divas, Women’s Equality day, International Anti Corruption day etc.,

d) Participation in the local community: Students carry out this prime constitutional responsibility by engaging in meaningful activities during their visits to the orphanages, old age homes, hospitals, and schools for the blind.

e) Respect the rights and beliefs of others: This responsibility is reinforced through the observance of Communal Harmony Week. The students and staff are sensitized to the need to follow secular ideals. Preserve the composite culture of India. This is done through exposure to the various art forms of India. Students perform folk dances, display costumes, sing songs, and prepare ethnic food. Thus they are able to transcend provincial minds and appreciate the composite culture of India.

f) Preserve the natural environment: The initiatives of the green club fulfill a constitutional obligation - to preserve the natural environment. The awareness campaign, mural painting, seed ball preparation, planting of saplings, observance of Swachhta Activities and promoting civic sense through rallies and posters are some of the activities.

File Description	Document
• Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1.The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

**Response:** A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

National and International days and events are celebrated to remember with respect the indelible mark that they have created in history. It is in the responsibility of any institution of higher education to make students understand the importance of the days and events that are being celebrated.

The spirit of nationalism and patriotic fervor are very much pervading in the air of Palakol. The institution organizes national festivals and birth/death anniversaries of the great Indian Personalities, Republic Day, and Independence Day.

**Planning:**

- Academic calendar:- Day of commemoration/observations/celebrations are planned in advance and reflected in academic calendar.

- Departments: Plan and organize the events relative to their domain centres /clubs identify and organize the events.
- Association with NGOs/Committees/District officers: to create awareness on health and hygiene environment values etc.,
- Popularization of the events: Through college website and on all digital platforms and display boards and pamphlets etc.,

The institution celebrates the birth and death anniversaries of great freedom fighters, reformers not only to commemorate their services and sacrifices but also to inculcate the same spirit of courage and commitment among the youth. Further, academic competitions like Elocution, Essay Writing, and Quiz are conducted for students.

### **EVENTS ORGANISED:**

- International Yoga Day is celebrated to create awareness about the cultural, spiritual, and medical significance of the science of yoga.
- International Day against Drug Abuse and Illicit Trafficking is observed and students are made aware of how the use of drugs poses health and security challenges for the entire world.
- The significance of nature conservation is reminded during the celebration of World Nature Conservation Day, Ozone Day, World Water Day, and International Day of Forest . Students are made aware of the environmental

challenges and measures to safeguard the available natural resources.

- Teachers' Day is celebrated by students commemorating the birth anniversary of Sarvepalli Radhakrishnan. Teachers are reminded of their noble role in moulding the mindset of the youth.
- International Mathrubhasha Dinotsavam: is celebrated to create linguistic awareness and the role of the mother tongue in safeguarding the cultural diversity and great literary treasures in vernacular languages.
- National Science Day is celebrated commemorating Raman Effect and to inculcate scientific temper among the students. Students are reminded of the services of the great renowned mathematician Ramanujan by enthusiastically

celebrating National Mathematics Day.

- International Women's Day and National Girl Child Day are celebrated to realize the hidden potential of girls and women and to eliminate discrimination against them.
- Awareness programs and rallies are conducted while observing World Cancer and World AIDS Day and students are enlightened about various preventive measures, symptoms, and treatment options for these deadly

diseases.

- The birth anniversary of Swami Vivekananda is celebrated as Youth Day and students participate in a number of competitions at the intercollegiate level.
- World Commerce Day and Consumers' Day are celebrated to create awareness about the rights of customers and online banking
- Social and moral responsibility among students is inculcated by observing Human Rights Day, National Pollution Prevention Day, and NSS Day
- National Voters day by Department of Political Science
- World Health day by Health centre
- Regional Festivals - Sankranthi & Ugadi celebrated to acknowledge the almighty on harvest day and prosperous happening in the new year etc.,

File Description	Document
Geotagged photographs of some of the events	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**I. Title of the Practice:**

### **1. SOCIAL RESPONSIBILITY & COMMUNITY ENGAGEMENT PROGRAMS**

**II. Objectives of the Practice:**

- Expose the students to community issues
- To involve the students in community related issues
- To help the needy community
- To establish a direct relationship between the Organization and its stake holders
- To make learning a practical experience

**II. The Context :**

- Keep in view of various occasions and there stake holders the College intense to establish harmonious relationship. As such one of the ways to promote the same is by taking students directly to the communities on various occasions and important days.

**III. The Practice:****1.Vaccination:**

Today the entire humanity is scared about COVID-19 however the Vaccine has come to rescue and help humanity live confidently.

Therefore the College took initiative to organize the awareness and Vaccination Camp to the students and staff.

**2. Aids Day:**

International Aids Day was organized on 01-12-2021..A Sensitization programme was organized for the staff and students. Since the world is shaken by the fear of HIV. The sensitization Programme was aimed at chasing by the misconceptions. This sensitization programme has ruled out all such wrong notions and informed to maintain the inclusive society.

**3.Tree Plantation:**

In view of the increasing Global Warming we have carried out a Tree Plantation programme on 21.12.2021 The programme is aimed at inculcating the habit planting trees. Also to educate the students about the dire need to plant trees in order to enjoy the pollution free environment.

**4. Blood Grouping & Donation:**

.A blood grouping & donation camp was organized on 30.12.2021 . The college fees anything under the sky can be manufactured and commercialized except blood. Therefore the awareness about blood grouping and blood donation camp.

**IV.Evidence of success:**

- The Vaccination programme has achieved its targets and many students both boys and girls along with same of the staff have received the second dose.
- The Aids Day rally has met its targets and brought a major change in the attitude of public on health issues.
- The Tree plantation programme has successfully met its goals by encouraging students to inculcate planting trees as a habit.
- The blood grouping and donation programme was a grand success and reached its goals.

**V.Problems Encountered:**

- Limited resources

- Limited man power
- Poor support from stake holders
- Inadequate infrastructure

## **VI. Resources required to:**

- Adequate funding
- Enough man power
- Active involvement of the stake holders
- Sufficient infrastructure

## **I. Title of the Practice:**

### **2.Green Practices and Environmental Protection**

## **II.Objectives of the Practice:**

- Expose the students to create awareness on environment
- To involve the students in Greenery activities
- To protect the environment from Air pollution and global warming
- To establish a direct relationship between the Nature and Environment
- To make the students a tree will save thousands of lives as learning practice

## **III. The Context :**

- Keep in view of the campus with greenery atmosphere the College intense to establish an innovative program

## **IV. The Practice:**

### **1. Tree Plantation:**

In view of the increasing Global Warming we have carried out a Tree Plantation programme not only in our college campus but also in the adopted villages .The programme is aimed at inculcating the habit planting trees. Also to educate the students about the dire need to plant trees in order to enjoy the pollution free environment.

### **2. Installation of tree guards:**

To protect from the animals and other creatures the plants were installed with tree guards

### **3. Usage of Bio- fertilizers:**

Keeping in view of adequate growth of plants in a natural way, the plants are fed with Bio- fertilizers as to protect the ecological balance.

### **4. Watering the Plants:**

The Gardener, the Students of Botany Department and Volunteers of NSS units take care of watering the plants periodically from time to time

#### 5.Evidence of success:

- Staff, Students and NSS volunteers voluntarily take care of the survival of the plants by way of assigning the sum number of plants to each one of the members
- The Tree plantation programme has successfully met its goals by encouraging students to inculcate planting trees as a habit.
- Monitoring and treating the plants by assigning numerical number to each plant

#### 6. Problems Encountered:

- Limited resources
- Limited man power
- Poor support from stake holders
- Threat from the swine, cows, buffalos and horses
- During the dry season heat waves in sufficient water will damage the plants
- Resources required to:

#### 7. Resources required to:

- Adequate funding
- Enough man power
- Active involvement of the stake holders
- Sufficient water resources

File Description	Document
Best practices in the Institutional web site	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

##### Competency Building Centre for Students Progression and Placement Support

Sri A.S.N.M. GDC(A) is delighted to welcome you to this Autonomous and vibrant institution of learning. Our Endeavour at Sri A.S.N.M. GDC(A) is to provide the platform where our students coming from the nearby villages of Palakol can take up the opportunity and challenges to do the things they are capable of and rise to their potential, on all front-Curricular and co-curricular. Future of the nation depends on



technological empowerment of the youth. We recognize that the primary role of an educational institution is to channelize the energies of youth towards productive and creative goals through an unfettered knowledge.

Innovation in the educational system is the need of hour. Sri A.S.N.M. Government College assures to impart high quality education through merit based online admissions with strict adherence to the reservation policy to the youth which is very potent and Conscientious task. A wide range of multi-dimensional activities are organized here which go a long way in propelling a self belief, confidence in decision making and problem solving along with chiseling of soft skills. Our outgoing students are trained and placed through JKC Mentorship.

Modern change in educational Curriculum such as choice based credit system is introduced in the college with wide range of skill oriented courses supported by updated laboratory, library, smart class rooms for inculcating the spirit of digitization of every event and activity among students.

Founded in 1968, Sri A.S.N.M. GDC(A) believe that education does not end in the classroom and our college is known for holistic development of the student who will play an important role in building tradition that will endure through the years to come.

Our students at Sri A.S.N.M. GDC(A) have done exceptionally well in all fields like sports, NSS, Extra curricular activities and cultural fests and lifted the name high. Sri A.S.N.M. GDC(A) feel proud to acknowledge the contribution of highly qualified, dynamic and multi talented faculty and non teaching staff . Sri A.S.N.M. GDC(A) is committed to gender sensitization and women empowerment to ensure security of our girl Students.

Sri A.S.N.M. GDC welcome you all to this esteemed institution of higher learning and assure a nurturing and caring environment that carves everyone into empowered and sensitive human beings.

Career Guidance and Placement Cell activity supports the tag line of the Career Guidance and Placement Cell “STEP IN AS STUDENT AND STEP OUT WITH A JOB”. Placement Cell of the college maintaining a good rapport with the HR managers belongs to Pharma, Information Technology (IT), Banking, Insurance, Corporate Educational Institutions and Regional Shopping Malls. Significant placements from Divis Laboratories, HETERO Drugs, Tata Consultancy Services (TCS), WIPRO, ICICI Bank, Dr.Reddy’s Lab, SPANDANA SPOORTHI PVT.LTD are examples of functional efficiency of the cell.

Employability Skills Centre furnished with necessary IT infrastructure like Laptops, Printer, Display Monitors, Solar Panel System, Internet Connectivity with 100 mbps, 15KV UPS, etc., intended to student training programmes for UG and PG students. In connection to this the college equipped with one virtual class room with a projector, JKC Lab with 50 computer systems, Internet connection of 100 mbps speed, 50 seating capacity furniture, equipped with two air conditions with Un- interrupted Power System (UPS). Employability Skills Centre offers training various areas like Micro soft up skilling programmes, Naascom mind mapping, Soft Skills, Communication Skills Networking and Hardware, Python, Campus Recruitment Training Programmes etc., in Online and Offline mode considering the college academic time table.

Career Guidance & Placement Cell strengthened with a team of training members from the departments of English, Mathematics, Computer Sciences, Commerce, Economics and Political Sciences actively

participating in various training programmes like Letter Series, Coding and Decoding, Ms-Office, Aptitude, Interview and Communication Skills, Tally ERP with GST, Personality Development and Interview Preparations, Mock Interviews etc., The cell headed by Chairman (Principal of the college) with an advisory members having Vice- principal and IQAC Coordinator continuously monitor the activities of the cell and conducting periodical meetings by involving the members of the cell for the proposals and resolutions with respect to various training, campus recruitment and other programmes framed.

During 2017-2018 Sixty two students from UG got placements in four organizations with an average salary package of Rs.1.8 Lakhs per annum. In 2018-2019 one fifty five students placed in Nine organizations with an average salary package of Rs.1.75 Lakhs per annum. In 2019-2020 sixty five students got placements in eight organizations with a salary package of Rs.2.20 Lakhs per annum. In 2020-21 sixty two students got placements in three companies with a salary package of 2.25 Lakhs per annum. In 2021-22 one thirty nine students got placements in twelve companies with a salary package of 2.40 Lakhs per annum. For the benefit of the students the placement cell allows the students to participate more than one campus recruitment drive to get maximum salary as well as career advancement benefits.

We believe that, the dedicated and qualified staff members supported by enthusiastic student community will definitely benefit and upgrade the ultimate stakeholders of the college to make their future brighter and colorful through this “Capacity Building Center”.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

---

### **Additional Information :**

“By concentrating on enhancing standards of governance, faculty development, and service delivery, the institution is committed to pursuing high standards of excellence in all of its endeavors in alignment with its vision and mission. To increase the skill of each student by fostering engaged learning, student/teacher progression, and an institution-wide culture that values inclusiveness, support, innovation, and commitment”.

### **Concluding Remarks :**

Thus the college as a premier educational centre of the region has won the reputation being an excellent centre of learning in Science, Arts and Commerce.

As Robert Frost says:

“The Woods are lovely dark and deep

But I have promises to keep

Miles to go before I sleep

Miles to go before I sleep”

The Institution is still striving to provide Quality Education to the students coming from rural back drop and marginalized sections of academically empowerish areas.

In this esteemable Institution where students

“Enter to Learn and Leave to Excell” – with motto

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p><b>Percentage of Programmes where syllabus revision was carried out during the last five years.</b></p> <p>1.1.2.1. <b>Number of all Programmes offered by the institution during the last five years.</b> Answer before DVV Verification : 51 Answer after DVV Verification: 51</p> <p>1.1.2.2. <b>How many Programmes were revised out of total number of Programmes offered during the last five years</b> Answer before DVV Verification : 42 Answer after DVV Verification: 42</p>																				
1.1.3	<p><b>Average percentage of courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the last five years</b></p> <p>1.1.3.1. <b>Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years..</b> Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>129</td><td>126</td><td>94</td><td>84</td><td>78</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>129</td><td>126</td><td>94</td><td>84</td><td>78</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	129	126	94	84	78	2021-22	2020-21	2019-20	2018-19	2017-18	129	126	94	84	78
2021-22	2020-21	2019-20	2018-19	2017-18																	
129	126	94	84	78																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
129	126	94	84	78																	
1.2.1	<p><b>Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.</b></p> <p>1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 166 Answer after DVV Verification: 166</p> <p>1.2.1.2. <b>Number of courses offered by the institution across all programmes during the last five years.</b> Answer before DVV Verification : 795</p>																				
1.3.2	<p><b>Number of value-added courses for imparting transferable and life skills offered during last five years.</b></p> <p>1.3.2.1. <b>How many new value-added courses are added within the last five years</b> Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>10</td><td>5</td><td>2</td><td>4</td><td>7</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	10	5	2	4	7										
2021-22	2020-21	2019-20	2018-19	2017-18																	
10	5	2	4	7																	

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	5	2	4	7

1.3.3

**Average Percentage of students enrolled in the courses under 1.3.2 above.****1.3.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
541	145	60	109	251

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
236	145	60	109	251

1.3.4

**Percentage of students undertaking field projects/ internships / student projects (Data for the latest completed academic year)****1.3.4.1. Number of students undertaking field projects / internships / student projects**

Answer before DVV Verification : 860

Answer after DVV Verification: 609

2.3.3

**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )****2.3.3.1. Number of mentors ?????????????? ???????**

Answer before DVV Verification : 31

Answer after DVV Verification: 31

2.4.2

**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)****2.4.2.1. Number of full time teachers with Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	6	5	6	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	6	5	6	4

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 299.5

Answer after DVV Verification: 299.5

**3.1.3 Percentage of teachers awarded national / international fellowship for advanced studies/research during the last five years**

**3.1.3.1. The number of teachers awarded national / international fellowship for advanced studies / research year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	01	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**3.3.2 Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development during the last five years.**

**3.3.2.1. Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year-wise during the last five years.**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
02	0	02	02	01

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	01	01	01

**3.4.1 The Institution ensures implementation of its stated Code of Ethics for research through the following:**

**1. Inclusion of research ethics in the research methodology course work**

**2. Presence of Ethics committee**

**3. Plagiarism check through software**

**4. Research Advisory Committee**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: C. 2 of the above

**3.4.3 Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.4.3.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
06	02	02	04	03

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	2	1	3

**3.4.4 Number of books and chapters in edited volumes / books published per teacher during the last five years**

3.4.4.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
02	01	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
02	01	0	0	0

**3.6.2 Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years**

3.6.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
01	0	01	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

0	0	0	0	0
---	---	---	---	---

**3.6.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**3.6.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
45	23	19	24	36

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
46	23	19	24	36

**3.6.4 Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years**

**3.6.4.1. Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8934	2611	3155	4368	7085

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9034	2611	3155	4368	7085

**3.7.1 Number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work**

**3.7.1.1. Total number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12	01	0	02	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	01	0	02	0



**3.7.2 Number of functional MoUs with institutions of national, international importance, other institutions, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)**

**3.7.2.1. Number of functional MoUs with institutions of national, international importance, other Institutions, industries, corporate houses etc. year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
29	03	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
03	03	0	0	0

**4.1.4 Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)**

**4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	196.6500	0.21500	0.18450	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	196.6500	0.21500	0.18450	0

**4.2.3 Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0.54368	0.05900	0.75000	1.9040	0.70500

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0.54	0.05900	0.75000	1.9040	0.70500

	Remark : Value has been updated as per attachment																				
4.2.4	<p><b>Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year</b></p> <p>4.2.4.1. <b>Number of teachers and students using library per day over last one year</b> Answer before DVV Verification : 342 Answer after DVV Verification: 171</p>																				
4.3.3	<p><b>Bandwidth of internet connection in the Institution.</b></p> <p>Answer before DVV Verification : 750 MBPS Answer After DVV Verification: 750 MBPS</p>																				
4.3.4	<p><b>Institution has the following Facilities for e-content development</b></p> <p>1. <b>Media centre</b> 2. <b>Audio visual centre</b> 3. <b>Lecture Capturing System(LCS)</b> 4. <b>Mixing equipments and softwares for editing</b></p> <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above</p>																				
4.4.1	<p><b>Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years</b></p> <p>4.4.1.1. <b>Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)</b> Answer before DVV Verification:</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>12.95226</td><td>4.59731</td><td>20.25457</td><td>70.20732</td><td>17.84359</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>12.95226</td><td>4.59731</td><td>20.25457</td><td>70.20732</td><td>17.84359</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	12.95226	4.59731	20.25457	70.20732	17.84359	2021-22	2020-21	2019-20	2018-19	2017-18	12.95226	4.59731	20.25457	70.20732	17.84359
2021-22	2020-21	2019-20	2018-19	2017-18																	
12.95226	4.59731	20.25457	70.20732	17.84359																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
12.95226	4.59731	20.25457	70.20732	17.84359																	
5.1.1	<p><b>Average percentage of students benefited by scholarships and freeships provided by the Government during last five years</b></p> <p>5.1.1.1. <b>Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)</b></p>																				

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
828	634	405	342	313

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
828	634	405	342	313

5.1.3 **Following Capacity development and skills enhancement activities are organised for improving students capability**

**1. Soft skills**

**2. Language and communication skills**

**3. Life skills (Yoga, physical fitness, health and hygiene)**

**4. Awareness of trends in technology**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.1.4 **Average percentage of students benefitted by career counseling and guidance for competitive examinations as offered by the Institution during the last five years.**

**5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
158	711	160	135	130

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
158	711	160	135	130

5.2.1 **Average percentage of placement of outgoing students during the last five years**

**5.2.1.1. Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
63	56	53	87	22

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
63	56	53	87	22

**5.3.3 Average number of sports and cultural events / competitions organised by the institution per year**

**5.3.3.1. Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
45	03	26	27	24

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
45	03	26	27	24

**5.4.2 Alumni financial contribution during the last five years (in INR).**

Answer before DVV Verification : D. 2 Lakhs - 5 Lakhs

Answer After DVV Verification: D. 2 Lakhs - 5 Lakhs

**6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	0	0	0

**6.5.3 Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**

	<p>2. Collaborative quality initiatives with other institution(s)</p> <p>3. Participation in NIRF</p> <p>4. Any other quality audit recognized by state, national or international agencies (ISO Certification)</p> <p>Answer before DVV Verification : All of the above</p> <p>Answer After DVV Verification: All of the above</p>
7.1.2	<p><b>The Institution has facilities for alternate sources of energy and energy conservation measures</b></p> <p>1. Solar energy</p> <p>2. Biogas plant</p> <p>3. Wheeling to the Grid</p> <p>4. Sensor-based energy conservation</p> <p>5. Use of LED bulbs/ power efficient equipment</p> <p>Answer before DVV Verification : B. 3 of the above</p> <p>Answer After DVV Verification: B. 3 of the above</p>
7.1.6	<p><b>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</b></p> <p>1. Green audit</p> <p>2. Energy audit</p> <p>3. Environment audit</p> <p>4. Clean and green campus recognitions / awards</p> <p>5. Beyond the campus environmental promotion activities</p> <p>Answer before DVV Verification : A. Any 4 or all of the above</p> <p>Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.10	<p><b>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</b></p> <p>1. The Code of Conduct is displayed on the website</p> <p>2. There is a committee to monitor adherence to the Code of Conduct</p> <p>3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p> <p>Answer before DVV Verification : A. All of the above</p> <p>Answer After DVV Verification: A. All of the above</p>

## 2.Extended Profile Deviations

ID	Extended Questions
1.2	<p><b>Number of outgoing / final year students year-wise during last five years</b></p> <p>Answer before DVV Verification:</p>

2021-22	2020-21	2019-20	2018-19	2017-18
156	122	93	125	130

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
194	151	118	156	140

**2.2 Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
31	31	30	30	25

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
29	31	30	30	25

**2.3 Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
33	33	33	33	33

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
33	33	33	33	33

**3.5 Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12.95226	201.24731	20.46957	70.39182	17.84559

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12.95226	201.24731	20.46957	70.39182	17.84559